NOTICE AND AUTHORIZATION

[IMPORTANT --PLEASE READ CAREFULLY BEFORE SIGNING ACKNOWLEDGMENT]

NOTICE REGARDING BACKGROUND INVESTIGATION

Northwestern University may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may be obtained at any time after receipt of your authorization and, if you are hired, throughout your employment. These reports may include your credit history, criminal history, social security verification, motor vehicle records ("driving records"), education and employment. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by HR Plus, 8745 West Higgins, Chicago, Il 60631, and Phone: 888-538-1969 or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing Northwestern University to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and, if you are hired, throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

New York applicants or employees only: New York applicants or employees only: Attached hereto is a copy of Article 23-A of the Correction Law. You have the right to inspect and receive a copy of any investigative consumer report by contacting the consumer reporting agency identified above directly. You also have the right to request a written statement setting forth the reasons for denial of employment

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" at any time after receipt of this authorization and, if I am hired, throughout my employment. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by [the consumer reporting agency] , another outside organization acting on behalf of Northwestern University, and/or Northwestern University itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

Minnesota and Oklahoma applicants or employees only: Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. ☐

California applicants or employees only: By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report if one is obtained by the Company at no charge whenever you have a right to receive such a copy under California law. ☐

Signature: _____ Date: _____

Applicant Last Name _____ First _____ Middle _____

Month/Day/Year of Birth (FOR ID PURPOSES ONLY): / /

Today's Date: / /

Social Security Number: - -

Home Telephone Number: -

Work Telephone Number: -

Last Name (as it appears on Driver's License):

Middle Name:

First Name:

Former Name and/or Other Names Used (FOR ID PURPOSES ONLY) in the past 7 years:

Date of Name Change: / /

/ /

/ /

Driver's License Number (Omit Spaces and Dashes):

License Expiration Date: / /

Current Street Address (NOT P.O. Box):

Current City:

Current State:

Current Zip Code:

Lived Here Since:

Current County (NOT Country):

If your current mailing address differs from the above, please list it here:

P.O. Box or Street Address: **City** **State** **Zip**

Please list the City, State and Zip Code of all other addresses you have lived at in the past 7 years, most recent first.

City:	State:	Zip Code:	How Long?	
			Years	Months
			Years	Months
			Years	Months
			Years	Months