Manzanar Archive Ephemera

Thelma Kellesvig. Scrapbook. Contains articles, clippings, letters, drawings, photographs, including many of internees. Includes material from 1943 to 1946. [*F Manzanar Ephemera]

Photographs. Panoramic photograph of Manzanar Mess Section; 9 smaller photos from Tule Lake or Manzanar, some duplicates. [**F Manzanar Ephemera/Photographs]

[Ralph P. Merritt. T.L. carbon to "Aunt Luella." Manzanar, California. February 25, 1942. 3pp.]

"Techniques in use of committees." Dated "received August 28, 1943." 2pp.

Personal ephemera:
Farewell party invitation in honor of Kayo Sakaguchi, February 10, 1945.

NOTE: As of July 2002 all the items in this Manzanar collection listed on the following pages have been cataloged with the exception of the material listed on this page and a few publications in Japanese which await the expertise of a cataloger familiar with the Japanese language.
MANZANAR RELOCATION CAMP ARCHIVE

War Relocation Authority Issuances

A. Administrative Manual (three volumes)

Volume One (4/26/44 Supersedes Issuance of 7/6/43)

[Organization Chpt. 10]

1. Basic Legislation and Orders 10.1
2. Organization of the WRA 10.3
3. Lines of Administration 10.5

[Administrative Policies Chpt. 20]

4. Budget 20.2
5. Travel 20.5
6. Procurement (cancelled) 20.6
7. Priorities 20.7
8. Office Services 20.8
9. Procedures 20.9
10. Information and Reports 20.10
11. Bonding of Employees 20.11
12. Field Examinations 20.13
13. Operation of Motor Vehicles 20.20
14. Identification Cards 20.21
15. Damage Claims Against WRA 20.22
16. Purchases of War Bonds 20.23

[Community Management on Relocation Centers Chpt. 30]

17. Internal Security 30.1
18. Health 30.2
19. Welfare 30.4
20. Community Activities 30.5
21. Community Government 30.6
22. Business Enterprises 30.7

[Operations on Relocation Centers Chpt. 40]

23. Industry 40.2
24. Engineering 40.3
25. Fire Protection 40.4
26. Motor Transport and Maintenance 40.5

[Relocation and Center Management Chpt. 50]

27. General Administration 50.1
28. Regulations Affecting Administration Personnel 50.2
29. Regulations Affecting Evacuees 50.3
30. Legal Services 50.4
31. Project Employment 50.5
32. Mess Operations 50.6
33. Information Useful to Evacuees
34. Rationing
35. Short-term Passes

[International Relationships

36. Repatriation and Exchange
37. Protecting Power for Japanese Interests

[Relations with Internment Programs

38. War Department
39. Justice Department
40. Agricultural Agencies
41. Reconstruction Finance Corporation
42. U.S. Employment Service
43. Civil Service Commission

[Evacuee Property

44. WRA Organization for Evacuee Property
45. Management and Disposition of Property
46. Storage and Transportation of Property
47. Contraband

[Segregation

48. Segregation Policy
49. Tule Lake Center
50. Departure from Tule Lake Center
51. Government and Control
52. Internal and External Security
53. Center Services and Activities
54. Visiting to and from Center
55. Contraband and Censorship
56. Administrative Separation of Residents Within Center

[Persons Institutionalized in the Evacuated Area

57. Departures

[Relocation

58. Relocation Program
59. Relocation Division
60. Relocation Information and Procedure
61. Medical Care in Connection with Relocation

[The Closing of Relocation Centers

62. Policy on Closing Centers
63. Responsibilities in Connection with Movement of Transferees
64. Plans and Arrangements for Closing a Center
65. Transfer of Evacuees
66. Movement of Evacuee Property
67. Curtailment of Center Activities
68. Designation of Evacuee Post Contingent
69. Disposition of Equipment and Supplies
70. Disposition of Appointive Personnel
71. Final Report of a Closing Center
72. Post-Exclusion Program

Volume Two (2/13/45 Supersedes Issuance of 2/9/44)

1. Project Employment
2. Mess Operations
3. Statistics
4. Rationing
5. Seasonal Work Leave
6. Indefinite Leave
7. Student Relocation
8. Leave Clearance
9. Application by Evacuees on Seasonal Work Leave for other Leave
10. Leave Records
11. Investigation for Leave Clearance in Doubtful Cases
12. Appeals Procedure
13. Indefinite Leave (Trial Period)
14. Leave Assistance Grants
15. Group Relocation
16. Community Adjustment
17. Relocation Committee
18. Relocation Field Offices - Administration
19. Relocation " " Community Acceptance
20. " " Employment Functions
21. " " Relations with Center
22. Service and Information to Evacuees
23. Functions of Center Relocation Division
24. Center Relocation Planning
25. Relocation Interviewing and Advising
26. Relocation Information at Centers
27. Center Relocation Staff Training
28. " " Office Procedures
29. " " Division Clearance for Employment
30. Relocation Assistance Grants
31. Policy on Closing Centers
32. Responsibilities in Connection with Movement of Transferees
33. Plans and Arrangements for Closing a Center
34. Transfer of Evacuees
35. Movement of Evacuee Property
36. Curtailment of Center Activities
37. Evacuee Post Contingent
38. Disposition of Equipment and Supplies
39. " Appointive Personnel
40. Final Report
41. Relocation Activity
42. Disposition of Records
43. Estimate of Costs
44. Caretaker Arrangements
45. Exhibits 1-26

Volume Three

Finance Handbook Feb. 1, 1945
Handbook on Budget Position Control Oct. 1, 1944 Supplementing Handbook Section 20.2

A.
The following items are sections of the WRA Administrative Manual which are bound separately.

- Property Control Handbook Feb. 1, 1945 126 pp. 20.4
- Supply Handbook Jan. 1, 1945 77 pp. 20.6
- Correspondence Handbook April 1, 1945 106 pp. 20.8
- Teacher's Handbook on April 27, 1944 45 pp. 30.5
- Education for Relocation
- Handbook on Educational Equipment and Supplies Aug. 16, 1943 196 pp. 30.3.5
- Welfare March 16, 1945 45 pp. 30.4 completes manual section: 30.6
- Handbook Jan. 18, 1944 3 pp. 40.0
- Operations Jan. 26, 1943 40 pp. 40.1
- Agriculture Handbook Oct. 30, 1943 64 pp. 40.4
- Fire Protection HBK Nov. 9, 1943 29 pp. 40.5
- HBK on Motor Transport and Maintenance.

B. WRA Forms

WRA Forms--Description--List 9/1/42 12 pp. War Relocation Authority. Manzanar War Relocation Center. [WRA forms, some mimeographed, some printed.] Varying sizes. Punched and stapled together with Acco fastener. No cover. 144 pp. [Includes many duplicate forms.] Examples of material includes: Non-Expendable Property Control Sheet; Notification of Arrival of Employee at New Duty Station; Visitor's Pass; Consent to Care at Hospital; Ante Partum Record; Labor and Post Partum Record; Request for Special Messenger Service; Personal Property Shipping Order; etc, etc.

C. Headquarters Basic Documentation

Materials pertinent to WRA policies, programs, operations and organization including survey reports of the development and function of various administrative agencies at Manzanar.
1. A Chronology of Evacuation and Relocation 1941
   6 pp. mimeo
2. Administrative Notice June 19, '42
   1 p. mimeo
3. Project Director's Bulletin no. 29 Oct. 28, '42
   Subject: Functional Organization of the Manzanar Relocation Center
   11 pp. mimeo
4. Japanese Americans in Relocation Centers Feb. '43
   4 pp. mimeo
5. Personnel Authority and Responsibilities Feb. 23, 1943
   unaged [45 pp] incl. forms. Mimeographed with a few printed forms.
6. Present Status of the Community July '43
   3 pp. mimeo
7. Office of the Solicitor April 9, 1943
   Subject: Factors determining whether the U.S. has exclusive jurisdiction over
   relocation areas. 16 pp.
8. Office of the Solicitor April 9, 1943
   Subject: Jurisdiction over the lands comprising the Tule Lake and Manzanar
   relocation areas. 6 pp.
9. Office of the Solicitor June 12, 1943
   Subject: Federal Liquor laws applicable to Indian Reservations. 5, +4 pp. mimeo
10. Office of the Solicitor July 23, 1943
    Subject: Propriety of inserting in contracts for the rental of equipment
    a provision making the govt responsible for loss or damage. 7 pp. mimeo
    Subject: Title and possessory instruments on which are based the WRA's
    rights of possession to the various relocation centers. 9 pp. mimeo
12. Community Project Analysis 1945
    81 pp. mimeo
   n.d. 138.775 f
14. Education Section Summary May '45
    15 pp. mimeo
15. Motor Transportation and Maintenance Section by James L. MacNair
    San Francisco World Front, 22 pp. mimeo
    Home Front by Robert B. Cozzens
    Jan. '46 30. 766 f
16. Finance Section by R.C. Boczklewica
17. Fire Protection Section by Joseph M. Flen
    Jan. '46 17 pp.
18. Mess Operation Section by Joseph R. Winchester
    Feb. '46 35 pp.
19. Office Services Section by Edwin H. Hooper
    Jan. '46 95 pp.
20. Personnel Management Section by Edwin H. Hooper
    Jan. '46 52 pp.
21. Statistics Section by Velma E. Woods
22. Supply Section by Edwin H. Hooper
23. Background for the Relocation Program n.d.
    11 pp. mimeo
    between Nov. 1-Nov. 4 at the Tule Lake Center in northern CA. 5 pp. mimeo
25. File System Numerical Key n.d. 138.796 f
    n.d. 138.75 f
27. Techniques in Use of Committees. n.d.
28. WRA. Administrative Management Division n.d.
    by Edwin H. Hooper 138.785 a
D. Field Basic Documentation
Materials collected from relocation centers consisting mainly of
official and private publications.

I. Our World. Manzanar Highschool. 1943-44 Yearbook. Published
by Ralph P. Merritt. WRA. 1944. 40 pp. mimeo.

A Tule Lake Interlude. First Anniversary May 27, 1942-43. Published


E. Non Serial Informational Issuances


Nisei in Uniform. Issued by WRA. 1945.
18. Unknown (Text>Title/Author in Japanese)--songbook?

IV. Japanese-American Newspapers

1. Campus Pepper Vol. III No. 2 March '44 Published by Journalism class of Manzanar highschool. 8 pp. mimeo.
   Vol. II Nos. 1-60 July 22-Dec. 7, 1942 and Special Christmas Ed. 12/25
   Vol. III Nos. 1-72 Jan. 1-Sept. 8, 1943
V. Personal Accounts


2. Kellesvig, Thelma. Scrapbook (contains clippings, letters, drawings, photos--some in color--of which many are of internees. Covers Manzanar from mid 1943 until its close).


VI. Photographs

1. Photograph of Mess Section at Manazer (misspelling of Manzanar?)

2. Eight Photographs (4 from Tule Lake, at least), sizes vary, some duplicates.

VII. Posters

Evacuation Notices: 16 "Instructions to All Persons of Japanese Ancestry..."

"Notice...Civilian Exclusion Order No. 106"

VIII. Addenda

Miscellaneous publications related to Japanese immigration into the U.S.


2. Japanese and Korean Exclusion League. COMPARATIVE TABLES showing the Number of Japanese That Would Be In Each State and Fifty Cities of 50,000 Population and Upwards, if Each State and City had a Japanese Population in Proportion to Whites, as Exists in California and San Francisco. San Francisco; March 1907. [?] pp.
Items 7-19 were received from Argus Books in 1980.


Amache, Colorado.


"Welcome Jeromites." (silk screened broadside) Typed. 4pp.

"Second Annual Amache Agricultural Fair Sept. 16 & 17, 1944" Typewritten.

Reveille. V.1, nos. 1-4, December 25, 1942-March, 1943. Published monthly by the Boy Scout headquarters of Amache, Colorado.


"Lil Dan'1. One year in a relocation camp." published by Outpost.


BRIEF ON CHINA-JAPAN. "Knowledge of real conditions and the application of economic principles constitute the basis for a sound public opinion on the Far East." n.d. Lindsay Russell, N.Y.

Russell, Lindsay. UNITED STATES AND JAPAN: QUESTIONNAIRE. Japan Society, N.Y., n.d.


War Relocation Authority. Dept. of the Interior. "Favorable Clippings." No. 47, Nov. 6, 1944 (2 copies) and clippings chosen to show favorable sentiment.

[clipping reprints] Similar to the above but without a title. Clippings are from various newspapers including N.Y. Herald Tribune, Cleveland Press, Des Moines Register, etc. 5 sets, dated 1944.


A Journal of opinion published by the Japanese Canadian Committee for Democracy.

18. WRA. Administration Instruction No. 56. Documentation Program of the War Relocation Authority. Nov. 6, 1942. 7pp. (Restricted)

19. "Accepted on Induction Call of August 17, 1944." (mimeoed list, no place) [2]pp. (Restricted)

Items received from Argus Books in 1981:

- "A Chronology of Evacuation and Relocation." n.d. 6pp. (Restricted)
- Phinney, Milton C. "The Story of the Nittas; a touching human document." 1945, 14pp. (Restricted)
- Miscellaneous personal mementos (coupon book cover, invitation to farewell party, private note).

Addenda - March 9, 1994:

Manzanar Collection  Relocation Posters


Civilian Exclusion Order No. 6  April 7, 1942
No. 8  April 20, 1942
No. 11  April 22, 1942
No. 12  April 23, 1942
No. 13  April 23, 1942
No. 21  April 24, 1942
No. 30  April 30, 1942
No. 31  April 30, 1942
No. 32  May 3, 1942
No. 54  May 8, 1942
No. 55  May 9, 1942
No. 61  May 10, 1942
No. 62  May 11, 1942
No. 83  May 19, 1942
No. 84  May 19, 1942
No. 106  July 22, 1942

Instructions to All Persons of Japanese Ancestry

April 7, 1942
April 20, 1942
April 22, 1942
April 23, 1942
April 24, 1942
April 26, 1942 photocopy
April 30, 1942
May 3, 1942
May 10, 1942
May 11, 1942
May 14, 1942
May 19, 1942
May 22, 1942
July 22, 1942