

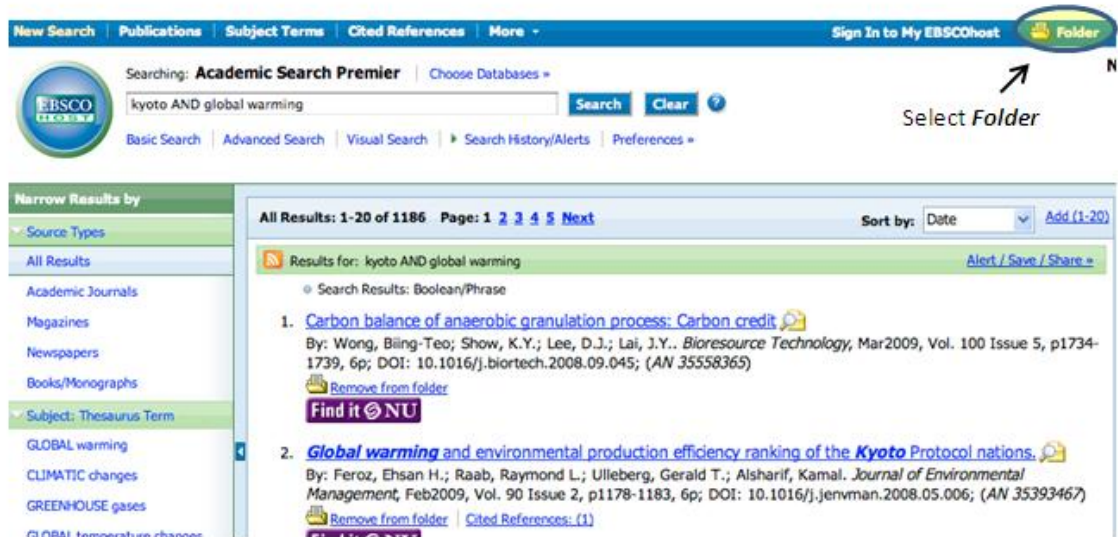
# EndNote quick tips: Exporting References from EBSCOhost databases (Mac)

1. Select *Add to folder* link for each citation that you want to export to EndNote:



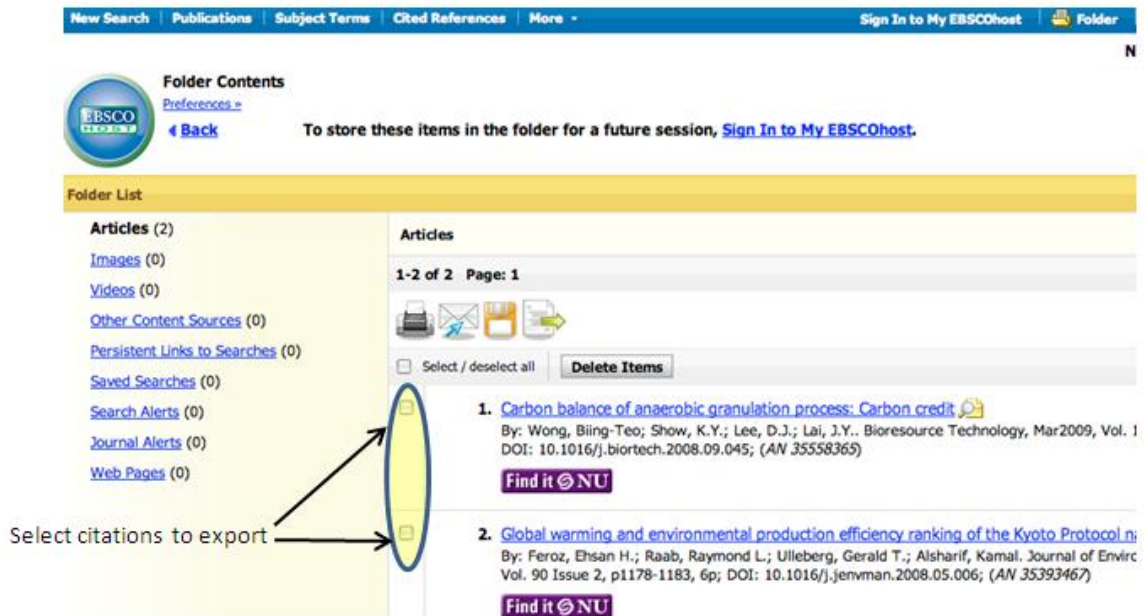
The screenshot shows the EBSCOhost search results page for the query "kyoto AND global warming". The page displays two search results. For each result, there is a yellow "Add to folder" button with a folder icon. An arrow points to the "Add to folder" button for the second citation, with the text "Select Add to folder" next to it. The top navigation bar includes "New Search", "Publications", "Subject Terms", "Cited References", "More", "Sign In to My EBSCOhost", and "Folder". The search bar contains the query "kyoto AND global warming" and buttons for "Search" and "Clear". The left sidebar shows "Narrow Results by" with categories like "Source Types" and "Subject: Thesaurus Term". The main content area shows "All Results: 1-20 of 1186" and "Page: 1 2 3 4 5 Next". The search results are sorted by "Date".

2. Select the *Folder* link in the upper part of the screen:



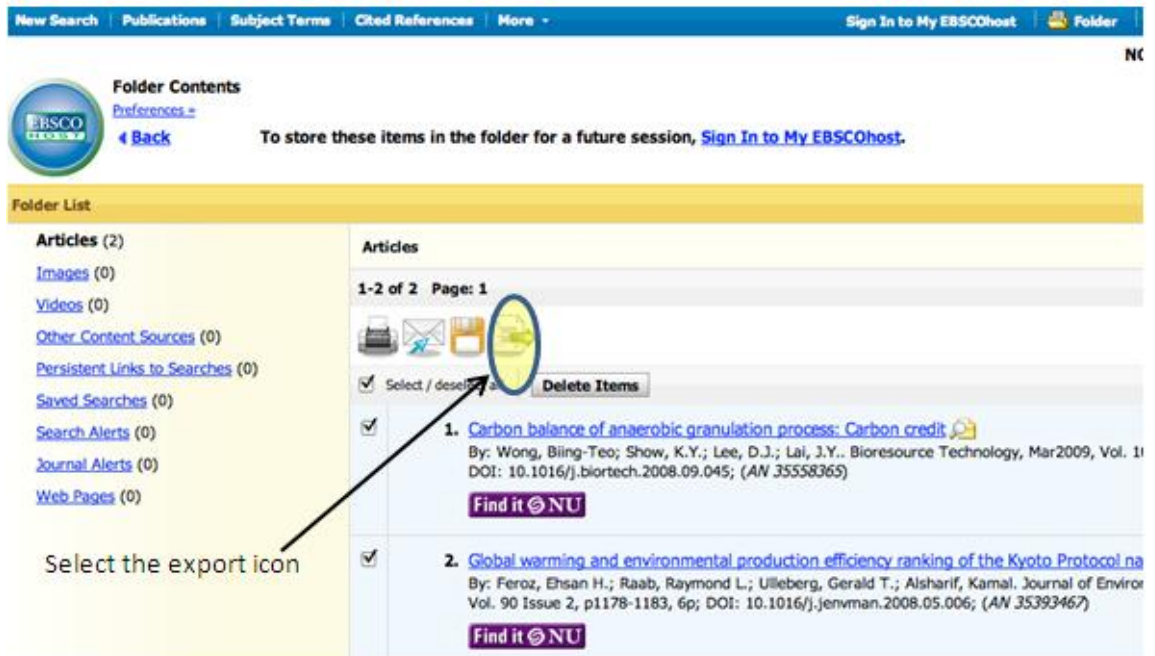
The screenshot shows the EBSCOhost search results page for the query "kyoto AND global warming". The "Folder" link in the top navigation bar is highlighted with a red circle and an arrow pointing to it, with the text "Select Folder" next to it. The page displays two search results. For each result, there is a "Remove from folder" button with a folder icon. The top navigation bar includes "New Search", "Publications", "Subject Terms", "Cited References", "More", "Sign In to My EBSCOhost", and "Folder". The search bar contains the query "kyoto AND global warming" and buttons for "Search" and "Clear". The left sidebar shows "Narrow Results by" with categories like "Source Types" and "Subject: Thesaurus Term". The main content area shows "All Results: 1-20 of 1186" and "Page: 1 2 3 4 5 Next". The search results are sorted by "Date".

3. Select the individual citations you want to export to EndNote or select all citations:



The screenshot shows the EBSCOhost interface. At the top, there is a navigation bar with links for 'New Search', 'Publications', 'Subject Terms', 'Cited References', and 'More'. On the right, there are links for 'Sign In to My EBSCOhost' and 'Folder'. Below this, the 'Folder Contents' section includes a 'Back' button and a message: 'To store these items in the folder for a future session, Sign In to My EBSCOhost.' The 'Folder List' on the left shows categories: 'Articles (2)', 'Images (0)', 'Videos (0)', 'Other Content Sources (0)', 'Persistent Links to Searches (0)', 'Saved Searches (0)', 'Search Alerts (0)', 'Journal Alerts (0)', and 'Web Pages (0)'. The main 'Articles' section displays '1-2 of 2 Page: 1' and a toolbar with icons for printing, emailing, saving, and exporting. A 'Select / deselect all' checkbox is present, and a 'Delete Items' button is on the right. Two citations are listed: 1. 'Carbon balance of anaerobic granulation process: Carbon credit' and 2. 'Global warming and environmental production efficiency ranking of the Kyoto Protocol na'. Each citation has a 'Find it @ NU' button. A yellow oval highlights the export icon (a document with an arrow) in the toolbar, and an arrow points from the text 'Select citations to export' to this icon.

4. Select the export icon:



This screenshot is similar to the previous one, showing the EBSCOhost interface. The 'Articles' section now has a checked checkbox next to 'Select / deselect all'. A yellow oval highlights the export icon in the toolbar, and an arrow points from the text 'Select the export icon' to this icon. The two citations and their 'Find it @ NU' buttons remain visible below.

5. Make sure that the option to export to EndNote is selected:

The screenshot shows the EBSCO Export Manager interface. At the top, there is a navigation bar with links for 'New Search', 'Publications', 'Subject Terms', 'Cited References', and 'More'. On the right, there are links for 'Sign In to My EBSCOhost' and a 'Folder' icon. Below the navigation bar, the page title is 'Export Manager' with a 'Back' button. A green bar indicates 'Save E-mail' and 'Number of items to be saved: 2'. There is a checkbox for 'Remove these items from folder after saving' and a 'Save' button. A dropdown menu is open, showing options for 'Save citations to a file formatted for:'. The first option, 'Direct Export to EndNote, ProCite, or Reference Manager', is selected and highlighted in yellow. Other options include 'Direct Export to EndNote Web', 'Generic bibliographic management software', 'Citations in BibTeX format', 'Citations in MARC21 format', and 'Direct Export to RefWorks'. A text annotation 'Make sure that the option to export to EndNote is selected' with an arrow points to the selected option. At the bottom, there are links for 'Top of Page', 'EBSCO Support Site', 'Privacy Policy', 'Terms of Use', and 'Copyright', along with a copyright notice for 2009 EBSCO Industries, Inc.

6. Select the Save button:

This screenshot is identical to the one above, but with the 'Save' button highlighted in yellow and circled. A text annotation 'Select the Save button' with an arrow points to the button. The rest of the interface, including the navigation bar, page title, and dropdown menu, remains the same as in the previous screenshot.

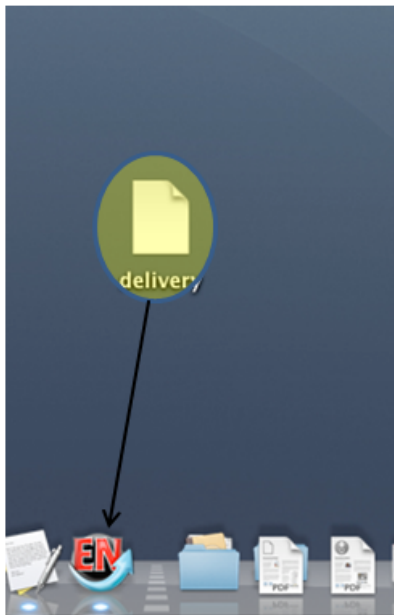
7. A file named *delivery* will now be saved to the downloads folder (in some cases it will be saved directly to the desktop).



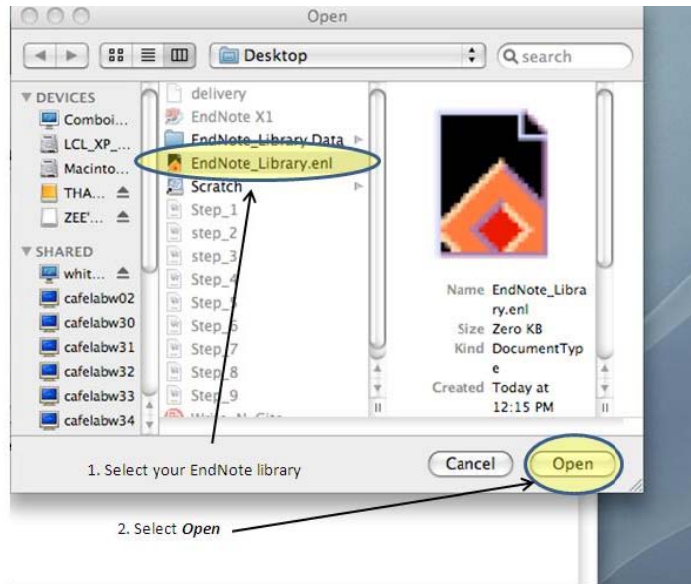
This file will be saved either to the downloads folder or to the desktop.

8. If this file is on the desktop select the file but do not open it (clicking on the file once will open it). If this file is in the downloads folder open the downloads folder and select it. Once you have selected the file drag it over the EndNote icon in the dock:

Select the file and then drag it over the EndNote icon in the dock.



9. A window will open asking where your EndNote library is located. Select your EndNote library and then select *open*.



10. The citations will now be exported into your EndNote library:

