

**Northwestern University Settlement Association Records
General Administrative Records, 1892-2000
Series 41/1
Boxes 1-108 (including one half-size box)**

History of the Settlement

The Northwestern University Settlement Association was founded in 1891 by Northwestern University president Henry Wade Rogers, his wife, Emma Winner Rogers, and Charles Zeublin, a Northwestern alumnus, class of 1887. Zeublin had returned to Chicago after having spent time at the first university settlement, Toynbee Hall, in London. He and the Rogers wanted to forge a tie between the settlement they were planning to establish in Chicago and Northwestern University. From the beginning, however, the Settlement's link with the University was based on the support and involvement of individuals variously connected with Northwestern rather than through a formal association with the University.

The founders selected a poor, primarily immigrant neighborhood on the near northwest side of Chicago for the site of the Settlement. At the time, the area's residents were primarily Polish and Catholic, although other groups were represented, including Russian and Polish Jews, Germans, and Scandinavians. The neighborhood remained primarily Polish until the 1950s when it became home mainly to residents of Puerto Rican origin and ancestry.

In early 1892, Northwestern University Settlement rented a six-room apartment over a feed store at 143 West Division. Another rented space, "Evanston Hall," at 225 West Division, served as a reading room and club meeting hall. These spaces were quickly outgrown and the Settlement moved to 26 West Rice Street, and later to 252 West Chicago Avenue. In 1901 the Settlement moved into its own newly-constructed building on the northwest corner of Augusta Boulevard and Noble Street (1400 West Augusta), a building it still occupies. A playground was built on the roof of the building in 1911, and in the 1950s, the Settlement built its Allison Gymnasium on an adjoining lot. More recently a new "Evanston Hall" community center was added to the complex.

In accordance with the founding concept of the settlement movement, the Northwestern University Settlement was staffed by resident workers, most of whom volunteered their services. As many as twenty-two residents lived on the premises at one time, assisted by up to one hundred and fifty non-resident volunteer or paid workers. The number of residents declined after the Second World War, as residents who retired or left the Settlement were replaced by non-resident staff.

The Settlement is strongly identified with the personalities of two important, long-term Head Residents, Harriet E. Vittum and Michael Rachwalski. Harriet Vittum (1872-1953) joined the Settlement as a volunteer in 1904, became Head Resident in 1907, and served in this capacity until 1947. She was involved in many activities beyond the Settlement, including an unsuccessful bid for alderman in 1914, serving as chair of the Woman's Campaign for Charles Evans Hughes in his 1916 Presidential race, forming the Roll Call of American Women (an isolationist group which later merged with America First) in 1940, and delivering numerous speeches promoting social service and political involvement.

Michael Rachwalski (1901-1987) grew up in the Settlement neighborhood, and participated in many of the Settlement's activities. He returned from World War I military service to join the Settlement staff, serving as Director of the Men's Department and then Assistant Head Resident. In 1943, Rachwalski married another resident, Helen Loth Blomgren (1900-1977). He succeeded Vittum as Head Resident in 1947 and held the post until his retirement in 1981. Rachwalski was the

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last Head Resident to reside at the Settlement. Executive Director Ron Mandershied succeeded Rachwalski in 1981.

To meet the needs of its constituency, the Settlement both undertook activities to improve the conditions of the neighborhood and worked to help residents through its clubs and classes, social events, camping programs, and relief and emergency services. The Settlement also has been affiliated with such social service agencies as the Welfare Council of Metropolitan Chicago and the Chicago and National Federations of Settlements and Neighborhood Centers.

Activities of the Settlement were organized into departments according to the group or function served, such as the Little Children's Department, the Men's Department and the Health Department. Staff taught classes in music, elocution, English, arts and crafts, domestic science, health and hygiene, dance, and athletics. A day nursery was established in 1897 to provide for neighborhood children with working mothers. The Settlement offered citizenship classes from its earliest years. It also offered programs subsidized by governmental agencies, such as the Works Progress Administration's Emergency Education Program in the 1930s or the Model Cities' Summer Youth Employment Program in the 1970s and 1980s.

The Settlement's clubs served all ages and interest groups, and ranged from the Boy Scouts to the Teens' Club, Fathers' Club, and Golden Agers. The umbrella organization for the clubs was the Neighborhood Guild, organized in 1904, which included members from each Settlement club and department. In 1914 the Guild took over the publication of the *Neighbor*, a Settlement newsletter begun in 1899. The Settlement also served as a social center, furnishing game rooms, a library, meeting rooms and, for a short time, a bakery and coffee house, as well as sponsoring cultural and athletic events and hosting parties.

One of the longest-running programs offered by the Settlement has been its camping program. As early as 1897 the Settlement sponsored summer vacations for neighborhood children. By 1911, the Settlement Boy Scout troop had established a campsite outside the city, the House in the Wood, which was used by boys and girls until the 1920s. A second House in the Wood, located in a Cook County Forest Preserve, was replaced in 1952 when the Settlement acquired a large site on Lake Delavan in Wisconsin. Each summer groups of children and senior citizens attend this camp for a week or two at a time. Year-round programs have been offered since 1983 and in 1988 a conference center opened on the site.

Although the Settlement is not a charitable organization, its mission has always included furnishing emergency services to the residents in its neighborhood. During the Great Depression the Settlement provided both relief and employment assistance as well as vocational training workshops. The Settlement continues to distribute food baskets at Christmas, provide emergency supplies through its Food Pantry and used clothing repository, and offer emergency counseling and referrals to social service agencies. Settlement workers also made home visits, gave legal advice, and accompanied neighborhood residents to court.

The organizational structure of the Northwestern University Settlement Association has remained essentially the same over the years. The Board of Directors, originally called the Council, manages the Settlement's funds and affairs, assisted by an advisory Executive Committee or Central Committee. These advisory boards include representatives from each of the auxiliary boards. The

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primary function of the auxiliary boards has been fund-raising. The oldest extant auxiliary board, the Evanston Woman's Board, was formed in 1909. The North Shore Junior Board was organized in 1936 to help fund the camping activities at the House in the Wood.

Contributions from the Board of Directors and the auxiliary boards provided the largest source of funds for the Settlement until the 1980s when investment income became its financial mainstay. Even with the support of the boards, funding for the Settlement has always been an ongoing and time-consuming challenge. After 1934, the Settlement obtained between one-sixth and one-fourth of its funding from the Chicago Community Fund of the United Way. The Settlement continues to augment its funds with grants from local and federal governmental agencies.

For more information on the Northwestern University Settlement Association, see *The Worn Doorstep*, written by Mark Wukas (Chicago: Northwestern University Settlement Association, 1991) to mark the centennial of the Settlement. See also the *Neighbor*, filed with the University Archives serial publications collection.

The Northwestern University Settlement Association Records

The records' original arrangement, in alphabetical order by subject, was retained, but several large, coherent categories of records were separated from the General Administrative Records, organized separately, and assigned their own series numbers.

<u>Series</u>	<u>Title</u>	<u>Dates</u>	<u>Volume</u>
41/1	General Administrative Files	1891-1995	108 boxes
41/2	Case Files	1908-1976	79 boxes
41/3	Delinquent Boys Case Files	1929-31, 1938-9	5 boxes
41/4	Financial Records	1918-1971	29 boxes
41/5	Clubs and Classes Attendance and Registration Cards	1936-1953	25 boxes
41/6	Photographs	1890-1991	8 boxes
41/7	Scrapbooks	1892-1984	20 boxes
41/8	Evanston Woman's Board	1911-1990	7 boxes
41/9	North Shore Junior Board	1937-1992	14 boxes
41/10	Lenora E. Clark Diary	1906-1910	1 box
41/11	Food Client Records	1985-1986	3 boxes

Description of the Records, Boxes 1-73

The Northwestern University Settlement Association General Administration Records fill seventy-three boxes and span the years 1892-1995, with the bulk of the materials between 1910 and 1985. The folders are arranged alphabetically by subject title and the majority of the records are arranged chronologically by date within the folders. In a few cases, such as the Memorial Fund files and a portion of the correspondence, the records are arranged alphabetically by surname within the folders.

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The basic organization of the records reflects their provenance; that is, they are arranged essentially in the same order as maintained by the Settlement. In several instances, however, records not originally part of the arrangement were inserted in appropriate locations within the filing scheme. These include the personal files of Harriet Vittum and Michael and Helen Rachwalski, as well as the histories and studies written about the Settlement.

The records document the daily activities of the organization as well as the personal lives of various individuals who were part of the Settlement. Most of the folders contain correspondence to and from Settlement staff. Many folders also contain reports, meeting minutes, and memos pertaining to the operation of the Settlement.

While most of the subject titles are self-explanatory, several categories warrant further description to make clear the content and context of the records.

Materials relating to the **Annual Meetings** of the Settlement Association Board of Directors span the years 1909 to 1985. The content varies yearly, but folders typically contain meeting invitations, pre- and post-meeting information, minutes or proceedings, reports from the auxiliary boards, and lists of member. The date of the Annual Meeting ranged between October and January.

The **Annual / Quarterly / Monthly Reports of the Head Resident and Executive Director** were written at intervals by the Head Resident (later called Executive Director) to report to the Board of Directors on the progress and needs of the Settlement. Reports from 1918 to 1985 are included in this series; these are detailed informative sources on the daily work of the Settlement and the roles that Settlement residents played in the community.

The **Annual Reports** (1934-1990) were intended to communicate the goals, successes and continued needs of the Settlement and usually concluded with a request for support. In general, these reports include information about the community served (demographics, number of clients served by Settlement programs and services) and the activities offered by the Settlement as well as brief statements from the presidents of the Board of Directors and the auxiliary boards and a financial statement.

Records of the **Auxiliary Boards**, which worked to raise money for the Settlement, date from 1925 to 1990. Members of the Auxiliary Boards were typically women from the northern and western suburbs of Chicago. The Boards raised funds through benefits, bazaars, and soliciting contributions from friends and neighbors. Included are records from nineteen auxiliary groups which supported the Settlement. Materials found here typically consist of rosters, correspondence, and material relating to the fund-raising efforts. (See also the records of the North Shore Junior Board [Series 41/9] and the Evanston Woman's Board [41/8]).

The **Board of Directors / Central Committee / Executive Committee** files usually include correspondence, rosters and monthly meeting information: i.e., agenda, attendance, minutes, and income and expense statements. Records are arranged chronologically within each folder. Meetings were attended by the officers of the Northwestern University Settlement Association and by members of the advisory board, which was variously called the Council, the Central Committee, or the Executive Committee, depending on the terms of the By-laws then in effect. For consistency, meetings between 1965 and 1991 have been labeled here "Board of Directors / Central Committee / Executive Committee Meetings." Between 1915 and 1963, meetings are titled "Board of Directors

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Meetings.” Similar types of records can be found under the heading “Central Committee Meetings” (1933 to 1964), “Council Meetings” (1896-1922), “Executive Committee Meetings” (1911-1986) and “Executive Finance Committee Meetings” (1909-1939).

The **Boys’ Department** files, spanning the years 1914 to 1977, include the reports of the Director and the records of various related programs and, in particular, the activities of the Settlement Boy Scout Troop 11. Boys’ Department files also contain correspondence with the Boys Club Federation of America and records of events in which the Department participated, such as bicycle races and amateur athletic competitions.

Buildings and Structures files consist mainly of correspondence concerning repairs and improvements to the building at 1400 West Augusta, including the installation of the roof-top playground (1910-1912) and the construction of the adjacent Allison Gymnasium (1951-1953). Also included are architectural drawings for the Allison Gymnasium. See also the blueprints in the Camp (House in the Wood) files.

The records pertaining to the Settlement’s camping program, **Camp (House in the Wood)**, span the years 1908 to 1990. Records are arranged chronologically by date, and consist of correspondence concerning daily operations, announcements, forms for staff and campers, reports from counselors, and lists of campers. Separate files deal with such issues as insurance, staff and parent manuals, and applications for employment. Beginning in 1973, the Settlement participated in the Title IV-A Outdoor Education Camping Project, directed by the American Camping Association, which subsidized the fees of welfare recipients -- both children and senior citizens -- at resident summer camps. Records relating to the Camping Project consist of the forms required of the Settlement for participation in the program as well as forms required of the individual campers.

The **Central Committee** files, arranged chronologically by date, span the years 1933-1964 and typically contain meeting minutes and reports of the directors of the Settlement Association.

The **Chicago Federation of Settlements and Neighborhood Centers** records consist of meeting minutes, with some memoranda, correspondence, and reports from the organization, arranged chronologically and covering the years 1927 to 1983. See also files relating to the **National Federation of Settlements and Neighborhood Centers**, 1929 to 1981, which consist of reports, studies, and newsletters issued by the National Federation (based in New York City). Harriet Vittum was one of the original directors of the National group, incorporated in 1929.

The **Christmas Files** span the years from 1936 to 1985 and consist of letters of thanks from the Settlement to contributors, thank-you letters from attendees of Settlement Christmas parties, lists of corporate and individual contributors, and lists of families in need of special assistance.

Beginning in 1934, the Northwestern University Settlement obtained a percentage of its funding from the **Community Fund of Chicago**, a clearing-house for philanthropic donations. Records relating to the Community Fund typically consist of correspondence, reports, memoranda, and manuals either directed specifically to the Settlement or sent to all participating social service agencies between 1934 and 1979. The Community Fund required exhaustive financial forms from the organizations it subsidized. The Annual Budget forms completed by the Northwestern University Settlement for the Community Fund span the years 1940 to 1978.

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The Settlement's general **Correspondence** files cover the years 1909 to 1990. Between 1909 and 1969 correspondence is arranged chronologically. During the years 1970 to 1978, the Settlement organized its correspondence alphabetically: within annual groupings letters are filed by correspondent's surname. Both incoming and copies of outgoing correspondence are included. Related correspondence on a variety of topics may be found elsewhere in the series filed under topical headings; see especially the files of Helen Loth Blomgren Rachwalski, Michael Rachwalski, and Harriet Vittum.

The records of the Settlement's **Day Nursery** span the years 1953 to 1958 and consist of registration forms, medical forms, and doctors' permission slips for children to return to daycare after illnesses, and related items. The records are organized first by year and thereafter in alphabetical order according to children's surnames. Also found here are medical records for the Day Nursery staff, 1954-1957. Staff records are arranged alphabetically by surname within yearly groupings.

Classes, programs and some of the club activities which took place at the Settlement operated under the aegis of the various **Departments** that the Settlement had established. The records of these departments are filed alphabetically by the department name. Records span the years 1893 to 1957 and typically consist of monthly reports from the staff member heading the department, along with some program and attendance information. Departments included are: Boys', Children's, Domestic Science, Dramatics, Girls', Health Education, Health Education and Nutrition, Mens', Relief, Research and the Woman's / Women's Department.

The **Financial Records** of the Settlement include audits, financial statements, and general financial files. With a few gaps, audits conducted by the Settlement's accountants exist for the years 1922 to 1988. The financial statements, which cover the years between 1908 and 1990, are typically informal reports prepared for Board of Directors' meetings. These statements consist of income and expense reports, budget comparisons, estimates of future budgets, salary summaries, and, occasionally, reports of the Association Treasurer. The general financial files consist of memoranda and correspondence on financial matters between the Settlement and its accountants, federal and state government agencies, and other entities during the years 1922 to 1986, arranged chronologically. See also Series 41/4, the Northwestern University Settlement Association Financial Records, 1918-1971, which consists mostly of ledgers in which the day-to-day financial activities of the Settlement were recorded.

From the beginning, the Settlement devoted much time and effort to securing funding to augment the contributions of the Association members. Much of the effort was made by the Board of Directors and by the auxiliary boards. **Fund Raising** efforts included events held at the Settlement, benefits sponsored by the Association, and brochures and letters soliciting donations of funds. The Settlement's fund-raising activities, from lectures at the Settlement to days at the races, dinners, and theater and musical performances, are documented in files spanning the years 1893 to 1991. Administrative files contain correspondence relating to the behind-the-scenes organization of events and benefits. Individual benefits are filed alphabetically by the name of the benefit; these folders contain the correspondence, attendance lists, programs, and other paperwork relating to each occasion. Solicitations include letters and brochures generated between 1893 and 1970. **See also the**

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activities of individual auxiliary boards, especially the North Shore Junior Board's annual Antiques Show and the Winnetka Board's Fashion Shows.

The Settlement was the subject of many informal **Histories and Studies**, some written by Northwestern University students. They range from reports written by undergraduate sociology students to full-length master's theses and doctoral dissertations, and are arranged alphabetically by author's surname, or alphabetically by title when the author cannot be discerned. Also included are historical sketches, prepared by the Settlement, which were used for promotional purposes. The Settlement was the focus of one section of the 1917 *Study of the Pre-Adolescent Girl* conducted by the National Federation of Settlements and Neighborhood Centers. Three folders contain general histories and studies of community organizations and the settlement movement.

The **Memorial Fund** files record donations to the Settlement on behalf of deceased Board members or other contributors to the Settlement during the years 1952 to 1985. For each donation, the Settlement sent a thank-you letter to the donor and a notification to the family of the deceased. The files are arranged chronologically by year; within each year, correspondence is filed alphabetically by the name of the person memorialized and then by the name of the donor.

Neighborhood Service Reports, spanning the years 1920 to 1966, record the ways in which the Settlement worked with clients outside the walls of the Settlement. The monthly reports list the number of cases reported to, accompanied to, or referred to other social service agencies or municipal authorities. Reports also show the number of home visits made and the number of interviews conducted. See also the **Statistical Reports**, 1913-1961, which give the numbers of participants in Settlement clubs and classes, as well as the number of neighborhood service calls. The Club and Class Attendance Records (Series 41/5) are another source for information on the level of participation in Settlement programs.

The **Plays and Pageants** files span the years 1924-1945 and consist of scripts for a variety of plays and skits performed by the Settlement staff and neighborhood community to mark patriotic and seasonal holidays. A few of the plays exist in several versions.

Rachwalski, Helen (Loth Blomgren), 1901-1977. Helen Loth Blomgren had been working at the Northwestern University Settlement for twenty years when she married Michael Rachwalski in 1943. Her correspondence files date from 1909 to 1966. They are arranged chronologically, and include letters from her first husband and from other suitors. The files also includes Loth family correspondence between 1865 and 1945.

Rachwalski, Michael (1900-1987). Since Rachwalski was associated with the Settlement from his youth, grew up in the neighborhood, and served as Head Resident for forty years, these files include both personal and Settlement materials. Records span the years 1919 to 1987 and include biographical materials, correspondence (including letters to and from Helen Rachwalski), awards and certificates.

The files pertaining to **Helen and Michael Rachwalski** date between 1943 and 1977 and include their appointment books, correspondence, and financial records.

Materials relating to the resident and non-resident **Staff** of the Settlement span the period 1917-1987 and are arranged chronologically. Employment applications, dating between 1920 and 1982, include application forms and correspondence of staff members employed as residents, non-

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resident workers, and camp counselors at the House in the Wood. Staff meeting minutes date from 1917 to 1985 and related memoranda cover the years 1977 to 1987.

Summer Programs files consists of schedules, announcements, and other materials detailing the activities offered at the Settlement during the summer months. The Summer Youth Employment Program files contain correspondence, memoranda, and employment forms pertaining to the young people hired by the Settlement as part of the Model Cities / Mayor's Youth Employment Program during the 1970s and 1980s.

Thank you / Rummage Donations. Between 1963 and 1981, many of the letters sent by the Settlement to donors of clothing, furniture, and other items, were filed separately from general correspondence. A portion of the materials donated were used by the Settlement itself, while some of the items were included in the frequent fund-raising Rummage Sales. Thank you letters are arranged chronologically by year and alphabetically by surname.

Vittum, Harriet (1872-1953). While the Settlement records do not include many of Vittum's personal papers, the series does document Vittum's years at the Settlement. Materials found here include biographical information, clippings (1911 to 1977), correspondence (1908 to 1949), and addresses, speeches and writings done on behalf of the Settlement and on other social and political issues. The annual, quarterly, and monthly reports of the Head Resident and many of the early fund-raising letters, also are expressive of Vittum's personality and view of the Settlement.

In addition, University Archives Series 41/6 and 41/7, Settlement scrapbooks and photographs, provide valuable information about Vittum's work. Of particular note are the scrapbooks documenting Vittum's involvement in the woman suffrage movement and in the campaign to elect Charles Evans Hughes (1916).

The **Welfare Council of Metropolitan Chicago** generated reports and statistics on welfare services and agencies in Chicago. The Settlement maintained chronological files of reports and memoranda issued by the Welfare Council. Files spanning the years 1950 to 1966 contain daily attendance records of Settlement classes kept by the Northwestern University Settlement and submitted to the Welfare Council.

Provenance: The Northwestern University Settlement Association Records were donated to the Northwestern University Archives by Executive Director Ron Manderschied and Doris Overboe on October 15, 1990 (Accession No. 90-160); February 1, 1991 (Accession No. 91-51); June 7, 1994 (Accession No. 94-70).

Restrictions: These records may be used only with the permission of the University Archivist.

Separations: Approximately three linear feet of material of a general nature related to Chicago have been transferred to the Chicago Historical Society. Twenty-four cubic feet of duplicate and extraneous material was discarded. Three cubic feet of camp medical and payment records, seventeen staff meal reservation books and two cubic feet of financial records (check stubs, bank statements, stock information) were also discarded.

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Processors: Kaia L. Densch and Janet C. Olson, July 1996- July 1997.

Description of the Addition, Boxes 74-76

This addition consists of correspondence files of the Head Resident/Executive Director, dating from 1947 to 1985, comprised primarily of copies of letters sent by Michael Rachwalski (Head Resident, 1947-1981) and Ron Manderschied (Executive Director, 1981-). Many are “thank you” letters to donors for their contributions of goods and services to the Settlement; others are concerned with the daily operation of the Settlement. There are also a few letters received by Rachwalski and Manderschied, as well as occasional memos, reports, and other items.

The files have been maintained in their original order, with the correspondence arranged by year, and, within each year, in alphabetical order by surname or organizational name of the recipients.

For the bulk of Settlement correspondence, see the Chronological and Alphabetical Correspondence files (1909-1990), and the Rachwalski and Manderschied correspondence files, in Series 41/1.

Provenance: The Northwestern University Settlement Association Records were donated to the Northwestern University Archives by Executive Director Ron Manderschied and Doris Overboe on October 15, 1990 (Accession No. 90-160); February 1, 1991 (Accession No. 91-51); June 7, 1994 (Accession No. 94-70).

Restrictions: These records may be used only with the permission of the University Archivist.

Separations: One cubic foot of duplicate and extraneous material was discarded.

Processors: Janet Olson and Chris Mitchell, August, 1997.

Additions: Boxes 77-108 (1988-2000)

In 1992, led by Executive Director Ron Manderschied and Board President Daniel Vittum, the Northwestern University Settlement Association (NUSA) celebrated its centennial anniversary of service to the West Town community. The Settlement continued to enhance the quality and scope of its operations. Through the fundraising activities of the various auxiliary boards, as well as grant funding, the Settlement was able to provide its West Town neighbors with new services and expansions to the Settlement building, including Evanston Hall and the Vittum Theater, which soon housed innovative arts programs.

A number of social services, such as the Northwestern Legal Aid Clinic, began operating through offices within the Settlement. West Town Tile, an entrepreneurial program, linked neighborhood women with jobs in the West Town Tile Center. NUSA embarked on a reduction of gang presence in the West Town/ Humboldt Park community by promoting a gang-free environment within the Settlement, and by working with the City of Chicago to transform the

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through street immediately outside the building into a cul-de-sac, which greatly reduced gang and drug activity.

The Settlement continually expanded its group activities and support services for all ages. Especially exciting for the Settlement was the Matadors Boxing Club, a sports club managed through the Settlement, which saw great success from 1990 to 1999. Two of the Matadors who trained through the Settlement went on to the 1996 Olympic Games in Atlanta, Georgia; one of them, Nate Jones, earned a bronze medal. Several other boxers also competed very successfully in national competitions, bringing national recognition to Coach Tom O'Shea and the Matadors Boxing Club.

Starting in 1998, government-funded Americorps employees began to join the Settlement staff to help strengthen programs and services. Also in 1998 the Settlement initiated plans for its own public charter school, the Noble Street Charter School. After approval from the Central Office of the Chicago Public Schools, Noble Street Charter School opened its doors in 1999.

Description of the Addition, Boxes 77-108

This addition to the Northwestern University Settlement Association General Administrative Records fills 31 boxes and spans the years 1988-2000, with the bulk of the materials dating between 1990 and 1999. Reflecting the original order of the records, the folders are arranged alphabetically by subject title, and records are arranged chronologically by date within the folders.

As in the original 76 boxes, many of the files relate to the work of the Board of Directors and to the various auxiliary boards; to the activities of the House in the Woods camp; and to the Settlement's relations with funding agencies such as the United Way.

Folders related to the Board of Directors and their monthly meetings are filed by year under **Board Meetings**. These materials include minutes, agendas, reports, attendance, and correspondence, and records are arranged chronologically by month within each folder.

Folders titled by **General Alphabet** consist mostly of limited correspondence relating to donors, neighbors, or political figures. Folders titled with the name of an **individual, company, or subject** contain extensive correspondence, reports, notes and other materials relating to Settlement employees, board members, political figures, donors, and vendors.

Of particular interest in the addition are the records of the **Noble Street Charter School**, documenting the planning, organization and development of the Settlement's public charter school. The school was granted funding and support from Chicago Public Schools and opened in 1999. Correspondence, minutes from planning meetings, construction plans and publicity materials are included in these folders. Records from administrative meetings regarding the school are organized by month under the title **Noble Street Charter School Board Meeting**. Additional planning information can be found in folders titled **Board of Directors Meetings: 1998** and **Ron Manderschied 1998**.

Note: chronological runs of files are missing from this addition as follows: 1991--files A-L; 1992--files G-Z; 1998--files O-Z. No files exist for the year 1997.

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Provenance: This addition to the Northwestern University Settlement Association Records was donated to the Northwestern University Archives by Ron Manderschied on January 1, 2003, as Accession # 03-30.

Restrictions: These records may be used only with the permission of the University Archivist.

Separations: Twenty and one-half cubic feet of duplicate and extraneous materials were discarded. One cubic foot of materials related to Chicago in general, West Town/Humboldt Park in specific, and other social service organizations have been separated for distribution to relevant collections elsewhere. A few records dating prior to 1988 have been interfiled in the appropriate folders in the first 76 boxes of the collection. Photographs of Settlement Board and Auxiliary Board Members, Staff and Neighbors were separated and added to the Archives' Photographic Collection. Twenty-nine 3.5 floppy disks containing Settlement files have been separated and 2 Cassette tapes were separated for addition to the Archives' Audio-Visual Collection.

Note: Twelve cubic feet of financial and payroll records were separated from this addition and were not processed.

Processor: Alison Kanosky, August 2006.

Reformatted: Veronica House, Winter 2007

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Container List

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1	1	Abbott Hall (N.U.)	1955-1966
	2	Accident Reports - People	1959-1984
	3	Accident Reports - Property	1969-1971
	4	Administrative Procedures - Policies and Training	1991
	5	Adult Education	1949
	6	Aigner, Al & Company	1958-1969
	7	Alatorre, Jose	1982-1985
	8	Allyn, Mrs. A.C.	1960-1964
	9	American Cancer Society	1961-1968
	10	American Legion	1976-1980
	11	American Red Cross	1952-1969
	12	Anixter, Mr. & Mrs. William (Board Member)	1983
	13	Anniversary of Settlement - 75th	1965-1966
	14	Anniversary of Settlement - 80th	1971
	15	Announcements, Flyers, Programs	1905-1988
		ANNUAL MEETING	
	16	Annual Meeting	1909-1947
	17	Annual Meeting	1948
	18	Annual Meeting	1949
2	1	Annual Meeting	1950
	2	Annual Meeting	1951
	3	Annual Meeting	1952
	4	Annual Meeting	1953
	5	Annual Meeting	1954
	6	Annual Meeting	1955
	7	Annual Meeting	1956
	8	Annual Meeting	1957
	9	Annual Meeting	1958
	10	Annual Meeting	1959
	11	Annual Meeting	1960
	12	Annual Meeting	1961
	13	Annual Meeting	1962
	14	Annual Meeting	1963
	15	Annual Meeting	1964
3	1	Annual Meeting	1965
	2	Annual Meeting	1966

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<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	3	Annual Meeting	1967
	4	Annual Meeting	1968
	5	Annual Meeting	1969
	6	Annual Meeting	1970
	7	Annual Meeting	1971
	8	Annual Meeting	1972
	9	Annual Meeting	1973
	10	Annual Meeting	1974
	11	Annual Meeting	1975
	12	Annual Meeting	1976
	13	Annual Meeting	1977
	14	Annual Meeting	1978
	15	Annual Meeting	1979
	16	Annual Meeting	1980
	17	Annual Meeting	1981
	18	Annual Meeting	1982
4	1	Annual Meeting	1983
	2	Annual Meeting	1984
	3	Annual Meeting - Pre-Dinner	1985
	4	Annual Meeting	1985
		ANNUAL, QUARTERLY AND MONTHLY REPORTS OF HEAD RESIDENT / EXECUTIVE DIRECTOR	
	5	Annual, Quarterly and Monthly Reports. . .	1909-1916
	6	Annual	1918-1925
	7	Annual	1926-1941
	8	Annual	1941-1986
	9	Annual	n.d.
5	1	Annual Reports - Published	1934-1953
	2	Annual Reports - Published	1956-1990
	3	Anti-Noise Ordinance	1911
	4	Appeal Letters from Other Organizations	1968-1972
	5	Area Youth Workers Committee	1967
	6	Archdiocese of Chicago School Lunch Program	1976
	7	Arts and Crafts Department	1948-1958
	8	Association Films	1969
	9	Association House of Chicago	1970

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<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	10	Atlas Awning Co.	1954-1969
	11	Augustana Hospital Auxiliary	1955-1968
		AUXILIARY BOARDS	
	12	Auxiliary Boards - Form Letters	1954-1965
	13	Auxiliary Boards - Roster Cards I (A-K)	1932-1966
	14	Auxiliary Boards - Roster Cards I (L-Z)	1932-1966
6	1	Auxiliary Boards - Roster Cards II (A-K)	1953-1968
	2	Auxiliary Boards - Roster Cards II (L-Z)	1953-1968
	3	Auxiliary Boards - Roster Cards - Junior Service League Juniors and Pi Epsilon Pi	1966-1968
	4	Auxiliary Boards - Rosters	1946-1984
	5	Auxiliary Boards - Barrington Northwestern University Settlement Board	1950-1958
	6	Auxiliary Boards - Business and Professional Women's Board (Pi Epsilon Pi)	1929-1954
7	1	Auxiliary Boards - Business and Professional Women's Board (Pi Epsilon Pi)	1955-1980
	2	Auxiliary Boards - Business and Professional Women's Board (Pi Epsilon Pi)	1981-1992
	3	Auxiliary Boards - The Century Club (Committee of 100)	1948-1959
	4	Auxiliary Boards - Chicago Junior Board	1939-1940
	5	Auxiliary Boards - Chicago Women's Auxiliary	1933-1941
	6	Auxiliary Boards - Evanston Junior Board	1981-1983
	7	Auxiliary Boards - Evanston Woman's Board	1939-1960
	8	Auxiliary Boards - Evanston Woman's Board	1961-1974
	9	Auxiliary Boards - Evanston Woman's Board	1975-1982
	10	Auxiliary Boards - Evanston Woman's Board	1983-1992
8	1	Auxiliary Boards - Evanston Woman's Board - Finance	1970-1984
	2	Auxiliary Boards - Evanston Woman's Board - Rosters	1933-1984
	3	Auxiliary Boards - Harriet E. Vittum Service League	1955-1960
	4	Auxiliary Boards - Highland Park Board	1952-1959
	5	Auxiliary Boards - Highland Park Board	1960-1975

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<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	6	Auxiliary Boards - Highland Park Board	1976-1991
	7	Auxiliary Boards - Hinsdale Sewing Group	1937
	8	Auxiliary Boards - Lake Bluff Women's Board	1934-1940
	9	Auxiliary Boards - North Shore Junior Board	1938-1958
	10	Auxiliary Boards - North Shore Junior Board	1959-1967
9	1	Auxiliary Boards - North Shore Junior Board	1968-1977
	2	Auxiliary Boards - North Shore Junior Board	1978-1982
	3	Auxiliary Boards - North Shore Junior Board	1983-1992
	4	Auxiliary Boards - North Shore Junior Board - Amelia Sharp (Founder) Correspondence	1946-1981
	5	Auxiliary Boards - North Shore Junior Board - History	n.d.
	6	Auxiliary Boards - Northwest Suburbs Board	1965-1966
	7	Auxiliary Boards - Northwestern Settlement Associates	1951-1985
	8	Auxiliary Boards - Oak Park Junior Service League	1937-1963
	9	Auxiliary Boards - Oak Park Junior Service League	1964-1978
10	1	Auxiliary Boards - Oak Park / River Forest Board	1930-1978
	2	Auxiliary Boards - West Area Business and Professional Women's Club	1946-1947
	3	Auxiliary Boards - Winnetka Board	1925-1959
	4	Auxiliary Boards - Winnetka Board	1960-1968
	5	Auxiliary Boards - Winnetka Board	1969-1982
	6	Auxiliary Boards - Winnetka Board	1983-1992
	7	Auxiliary Boards - Women's Board	1925
	8	Baby Tents	1910-1915
	9	Baligian, David	1952-1958
	10	Bandelin, Ted A.	1957-1958
	11	Barnes, Mrs. Harold O.	1951-1964
	12	Barnes, William	1969
	13	Bedell, Clyde	1952-1957
	14	Belgian Relief	1916-1917
	15	Bequests and Contributions	1980-1983
	16	Best, Hugh	1957-1965
11	1	Beta Sigma Phi Sorority	1967-1969
	2	Bieszczat, Hon. Matthew	1953-1975

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	3	Bjorgo, Orville	1968-1969
	4	Board Day at Camp	1983-1985
	5	Board Luncheon Meetings - Guestbook	1983
		BOARD OF DIRECTORS	
	6	Board of Directors - Correspondence	1963-1985
	7	Board of Directors - Rosters	1940-1970
	8	Board of Directors - Rosters	1971-1985
	9	Board of Directors - Rosters - Committees	1970-1984
	10	Board of Directors - Meetings	1915-1963
		BOARD OF DIRECTORS / CENTRAL COMMITTEE / EXECUTIVE COMMITTEE	
	11	Board of Directors / Central Committee / Executive Committee – Meetings	1965
	12	Board of Directors / Central Committee / Executive Committee - Meetings	1966
12	1	Board of Directors / Central Committee / Executive Committee - Meetings	1967
	2	Board of Directors / Central Committee / Executive Committee - Meetings	1968
	3	Board of Directors / Central Committee / Executive Committee - Meetings	1969
	4	Board of Directors / Central Committee / Executive Committee - Meetings	1970
	5	Board of Directors / Central Committee / Executive Committee - Meetings	1971
	6	Board of Directors / Central Committee / Executive Committee - Meetings	1972
	7	Board of Directors / Central Committee / Executive Committee - Meetings	1973
	8	Board of Directors / Central Committee / Executive Committee - Meetings	1974-1975
	9	Board of Directors / Central Committee / Executive Committee - Meetings	1976
	10	Board of Directors / Central Committee / Executive Committee - Meetings	1977-1979
	11	Board of Directors / Central Committee / Executive Committee - Meetings	1980-1981

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13	1	Board of Directors / Central Committee / Executive Committee - Meetings	1982	
	2	Board of Directors / Central Committee / Executive Committee - Meetings	1983	
	3	Board of Directors / Central Committee / Executive Committee - Meetings	1984	
	4	Board of Directors / Central Committee / Executive Committee - Meetings	1990-1991	
	5	Board of Directors / Central Committee / Executive Committee - Nominating Committee	1925-1944	
	6	Board of Election	1982-1984	
	7	Boards - General	1943	
	8	Boostrom, Miss Hazel	1958-1968	
	9	Boys and Girls Staff Meeting Minutes	1940	
	BOYS' DEPARTMENT			
	10	Boys' Department	1914-1921	
	11	Boys' Department	1922-1927	
	12	Boys' Department	1928-1950	
	33	Boys' Department - Amateur Athletic Federation	1926	
14	Boys' Department - Baseball	1924-1925		
14	1	Boys' Department - Bicycle Race	1924	
	2	Boys' Department - Boy Scouts	1926-1960	
	3	Boys' Department - Boy Scouts	1961-1977	
	4	Boys' Department - Boy Scouts - Charters	1966-1975	
	5	Boys' Department - Boy Scouts - <i>G. K. P. News</i>	1926-1927	
	6	Boys' Department - Boy Scouts - Patrol Leaders' Training Course Exams	1926	
	7	Boys' Department - Boys Club Federation	1925-1927	
	8	Boys' Department - Boys' Day in Athletics	1924	
	9	Boys' Department - Senior Boys Council of NUS	n.d.	
	10	Boys' Department - <i>U.S. Boys</i>	1920-1924	
	11	Boys' Department - Weekly Activity Reports	1926-1927	
	12	Bradner, Smith and Company	1965-1966	
	13	Bray Enterprises	1983	
	14	Breyer, Charles C.	1949-1982	
	15	Brummel Brothers	1982-1984	
	16	B.U.I.L.D.	1969-1971	

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		BUILDINGS AND STRUCTURES	
	17	Buildings and Structures	1912-1983
	18	Buildings and Structures - Allison Gym	1982
	19	Buildings and Structures - Blueprints and Specifications	1951
	20	Buildings and Structures - Gymnasium	1909-1952
15	1	<i>Bulletin</i>	1903-1914
	2	Burnside, Robert H.	1975-1985
	3	Calathumpian Carnival and Parade	1924, 1926
	4	Calendar of Events	1931-1932
	5	Calendars	1983-1984
	6	Camp Fire Girls	1915
		CAMP (HOUSE IN THE WOOD)	
	7	Camp (House in the Wood)	1908-1971
	8	Camp (House in the Wood)	1972-1976
	9	Camp (House in the Wood)	1977-1979
	10	Camp (House in the Wood)	1980-1982
	11	Camp (House in the Wood)	1983-1984
	12	Camp (House in the Wood)	1985-1995
16	1	Camp (House in the Wood) - American Camping Association (Title IV)	1973-1975
	2	Camp (House in the Wood) - American Camping Association (Title IV)	1976-1978
	3	Camp (House in the Wood) - American Camping Association (Title IV)	1978-1985
	4	Camp (House in the Wood) - Administrative Manual	1989
	5	Camp (House in the Wood) - Annual Picnic	1949-1958
	6	Camp (House in the Wood) - Architectural Plans	1955-1976
	7	Camp (House in the Wood) - Delavan Garden Club	1966-1969
	8	Camp (House in the Wood) - Histories	1936-1990
	9	Camp (House in the Wood) - Insurance	1972-1984
	10	Camp (House in the Wood) - Manual for Group Living Skills Program	n.d.
17	1	Camp (House in the Wood) - Manuals	1983-1985
	2	Camp (House in the Wood) - Questionnaires	1976-1977

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	3	Camp (House in the Wood) - Staff Applications	1973-1983
	4	Camp (House in the Wood) - Staff Manual - Part I	1990
	5	Camp (House in the Wood) - Staff Manual - Part II	1990
	6	Camp (House in the Wood) - Thank You Letters	1954-1956
	7	Careerettes	1970
	8	Catering	1954-1972
	9	Census	1970-1978
	10	Centennial Publications and Events	1990-1991
		CENTRAL COMMITTEE	
	11	Central Committee - Meetings	1933-1942
	12	Central Committee - Meetings	1943
	13	Central Committee - Meetings	1944-1947
	14	Central Committee - Meetings	1948
	15	Central Committee - Meetings	1949
	16	Central Committee - Meetings	1950
18	1	Central Committee - Meetings	1951
	2	Central Committee - Meetings	1952
	3	Central Committee - Meetings	1953
	4	Central Committee - Meetings	1954
	5	Central Committee - Meetings	1955
	6	Central Committee - Meetings	1956
	7	Central Committee - Meetings	1957
	8	Central Committee - Meetings	1958
	9	Central Committee - Meetings	1959
	10	Central Committee - Meetings	1960
	11	Central Committee - Meetings	1961
19	1	Central Committee - Meetings	1962
	2	Central Committee - Meetings	1963
	3	Central Committee - Meetings	1964
	4	Certificates and Awards (for Northwestern University Settlement)	1945-1977
	5	CETA Program (Comprehensive Employment and Training Act of 1973)	1978-1983
	6	Chicago Association of Commerce and Industry	1911-1976
	7	Chicago Board of Education	1951-1984
	8	Chicago Boys Clubs	1949
	9	Chicago Commission on Human Relations	1965-1966

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	10	Chicago Committee on Urban Opportunity	1967
	11	Chicago Commons Association	1950-1959
	12	Chicago Communication Service	1982-1985
	13	Chicago Community Trust	1962-1985
	14	Chicago Council on Fine Arts	1983-1984
	15	Chicago Crime Commission	1983
		CHICAGO FEDERATION OF SETTLEMENTS AND NEIGHBORHOOD CENTERS	
	16	Chicago Federation of Settlements and Neighborhood Centers	1927-1949
	17	Chicago Federation of Settlements and Neighborhood Centers	1950-1952
20	1	Chicago Federation of Settlements and Neighborhood Centers	1953-1965
	2	Chicago Federation of Settlements and Neighborhood Centers	1966-1967
	3	Chicago Federation of Settlements and Neighborhood Centers	1968-1976
	4	Chicago Federation of Settlements and Neighborhood Centers	1977-1983
	5	Chicago Federation of Settlements and Neighborhood Centers - Boys' Workers / Head Residents Meeting	1936
	6	Chicago Federation of Settlements and Neighborhood Centers - "A Study of Referrals..."	1957
	7	Chicago Fire Department	1942-1968
	8	Chicago Health Insurance Association	1964-1969
	9	Chicago Housing Authority	1957-1968
	10	Chicago Junior Association of Commerce and Industry	1960-1967
	11	Chicago Planning Commission	1953-1960
	12	Chicago Rawhide Manufacturing Company	1966-1969
21	1	Chicago Tribune Charities	1969
	2	Chicago Urban Corps	1973-1977
	3	Child Care Reviewing Committee	1968
	4	Children's Benefit League - Tag Day	1955-1971
	5	Children's Benefit League - Tag Day	1972-1980

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	6	Children's Department / Little Children's Dept CHRISTMAS FILES	1920-1956
	7	Christmas Appeal	1939-1964
	8	Christmas Files	1936-1959
	9	Christmas Files	1960-1962
	10	Christmas Files	1963
22	1	Christmas Files	1964
	2	Christmas Files	1965
	3	Christmas Files	1966
	4	Christmas Files	1967-1969
	5	Christmas Files	1970
	6	Christmas Files	1971
	7	Christmas Files	1972
23	1	Christmas Files	1973-1975
	2	Christmas Files	1976-1977
	3	Christmas Files	1978-1979
	4	Christmas Files	1980-1981
	5	Christmas Files	1982
	6	Christmas Files	1983
	7	Christmas Files	1984
	8	Christmas Files	1985
	9	Christmas Files - Cards and Letters to NUS	1983-1985
24	1	Christopher House	1983
	2	Church Federation	1978-1985
	3	<i>Circular</i> (No. 1-9)	1892-1900
	4	Citizens of Greater Chicago	1964-1970
	5	Citizenship	1954
	6	City of Chicago	1949-1984
	7	Clippings	1893-1947
	8	Clippings	1948-1994
	9	Clippings CLUBS	n.d.
	10	Club and Class Schedules	1915-1990
	11	Clubs - Constitutions	1933-1938
	12	Clubs - General	1905-1949

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25	1	Comic Books - Campaign Against COMMUNITY FUND OF CHICAGO	1948
	2	Community Fund of Chicago	1934-1943
	3	Community Fund of Chicago	1944-1947
	4	Community Fund of Chicago	1948-1955
	5	Community Fund of Chicago	1956-1958
	6	Community Fund of Chicago	1959-1960
	7	Community Fund of Chicago	1961
26	1	Community Fund of Chicago	1962
	2	Community Fund of Chicago	1963-1964
	3	Community Fund of Chicago	1965-1966
	4	Community Fund of Chicago	1967
	5	Community Fund of Chicago	1968
	6	Community Fund of Chicago	1969-1970
	7	Community Fund of Chicago	1971-1973
27	1	Community Fund of Chicago	1975-1979
	2	Community Fund of Chicago - Annual Reports	1967-1971
	3	Community Fund of Chicago - Crusade of Mercy	1952-1981
	4	Community Fund of Chicago - NUS Annual Budget	1940-1948
	5	Community Fund of Chicago - NUS Annual Budget	1949-1959
	6	Community Fund of Chicago - NUS Annual Budget	1960-1967
	7	Community Fund of Chicago - NUS Annual Budget	1968-1978
28	1	Community Fund of Chicago - Personnel Management Program	1969-1971
	2	Community Fund of Chicago - Review	1970
	3	Community Fund of Chicago - Service Activities Review	1975-1977
	4	Community Fund of Chicago - Service Activity Codes and Definitions	1976
	5	Community Fund of Chicago - Service Reports	1961-1971
	6	Community Groups	1982-1983
	7	Community Service Probation	1983
	8	Community 21	1975-1982
	9	Conferences and Speeches	1893-1937
	10	Conservatory of Music	1961
	11	Constitutions and By-Laws of NUS	1909-1969

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	12	Continental Illinois National Bank	1968-1983
	13	Contributions	1956, 1977-1978
		CORRESPONDENCE - CHRONOLOGICAL	
	14	Correspondence - Chronological	1909-1935
	15	Correspondence - Chronological (Jan.-June)	1936
29	1	Correspondence - Chronological (July-Dec.)	1936
	2	Correspondence - Chronological	1937-1941
	3	Correspondence - Chronological	1942-1949
	4	Correspondence - Chronological	1950-1953
	5	Correspondence - Chronological	1954
	6	Correspondence - Chronological	1955-1956
	7	Correspondence - Chronological	1957
30	1	Correspondence - Chronological	1958
	2	Correspondence - Chronological	1959-1960
	3	Correspondence - Chronological	1961
	4	Correspondence - Chronological	1962
	5	Correspondence - Chronological	1963
	6	Correspondence - Chronological (Jan.-June)	1964
	7	Correspondence - Chronological (July-Dec.)	1964
	8	Correspondence - Chronological	1965
31	1	Correspondence - Chronological	1966
	2	Correspondence - Chronological	1967
	3	Correspondence - Chronological	1968
	4	Correspondence - Chronological	1969
	5	Correspondence - Chronological	1970-1971
	6	Correspondence - Chronological (Jan.-Feb.)	1972
	7	Correspondence - Chronological (Mar.-June)	1972
32	1	Correspondence - Chronological (July-Dec.)	1972
	2	Correspondence - Chronological	1973-1977
	3	Correspondence - Chronological	1978-1990
	4	Correspondence - Chronological	n.d.
		CORRESPONDENCE - ALPHABETICAL	
	5	Correspondence - Alphabetical - 1970 (A-C)	1970
	6	Correspondence - Alphabetical - 1970 (D-H)	1970
	7	Correspondence - Alphabetical - 1970 (I-Q)	1970

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	8	Correspondence - Alphabetical - 1970 (R-Z)	1970
33	1	Correspondence - Alphabetical - 1971 (A-J)	1971
	2	Correspondence - Alphabetical - 1971 (K-Z)	1971
	3	Correspondence - Alphabetical - 1973 (A-Z)	1973
	4	Correspondence - Alphabetical - 1974 (A-H)	1974
	5	Correspondence - Alphabetical - 1974 (I-Z)	1974
	6	Correspondence - Alphabetical - 1975 (A-H)	1975
	7	Correspondence - Alphabetical - 1976 (A-Z)	1976
34	1	Correspondence - Alphabetical - 1977 (A-Z)	1977
	2	Correspondence - Alphabetical - 1978 (A-Z)	1978
	3	Council of International Programs	1985
	4	Council of Social Agencies of Chicago	1921
	5	Council of Social Agencies of Chicago - NUS Daily Attendance Reports	1935-1936
	6	Council of Social Agencies of Chicago - NUS Daily Attendance Reports	1936
	7	Council of Social Agencies of Chicago - Social Statistics	1935-1937
	8	Council Meetings	1896-1906
35	1	Council Meetings	1909-1922
	2	Crusaders Club - Governors Autograph Collection	1931
	3	Daughters of the American Revolution	1963-1967
	4	Davis, Melvin	1969
	5	Davis, Sharon	1986
		DAY NURSERY	
	6	Day Care Centers	1967-1969
	7	Day Nursery - Correspondence	1953-1960
	8	Day Nursery - Evaluation Form for Audit and Appraisal	1953-1955
	9	Day Nursery - Registration Forms	1953-1954
	10	Day Nursery - Registration Forms	1954-1955
	11	Day Nursery - Registration Forms	1955-1956
36	1	Day Nursery - Registration Forms	1956-1957
	2	Day Nursery - Registration Forms	1957-1958
	3	Day Nursery - Permits and Licenses	1954-1959

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	5	Department of Human Services	1977-1978
	6	Diabetes Testing	1969-1970
	7	Dirksen, Senator Everett	1954
	8	Division of Unemployment	1984
	9	Domestic Science Department	1921-1922
	10	Donation Inventories	1971
	11	Donnelley, R.R. & Sons Co.	1961-1966
	12	Drake, George T.	1958-1969
	13	Dramatics Department	1929-1935
	14	Early Release	1983-1985
	15	East Humboldt Plan Commission	1957-1967
	16	Ebbers, Todd A. - Stamp Donation	1971-1973
	17	Eisenbrand, Dr. George F.	1958-1965
	18	Emergency Relief	1963
	19	Emery, Edward W. - Board of Directors - Treasurer	1941-1958
37	1	Emery, Edward W. - Board of Directors - President	1958-1965
	2	Emery, Mrs. Edward W.	1959-1966
	3	Energy Assistance Program	1984-1986
	4	English Classes for Spanish Speaking	1964-1982
	5	Essays	n.d.
	6	Essays - "Famous Poles," by I. Chrzanowska	n.d.
	7	Evans, Luther J.	1951-1959
	8	Evanston Junior League	1966-1969
	9	Executive Committee Meetings	1900-1925
	10	Executive Committee Meetings	1926-1947
	11	Executive Committee Meetings	1948-1986
	12	Executive Finance Committee	1909-1939
	13	Executive / Finance Committees	1978-1983
	14	Executives - Meetings with Solon B. Cousins	1974-1976
	15	Faherty, Mrs. Roger	1948-1968
	16	Fall Program	1982-1985
	17	Fathers' and Sons' Banquet (Nu Upsilon Sigma)	1937-1941
38	1	Fathers Club	1938-1941
	2	Ferguson, Mrs. Hazel	1948-1969
	3	Field Enterprises, Inc.	1949-1964
	4	Field Museum of Natural History	1969-1978

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	5	Field Trip Resources	1982
	6	Field Trips	1972
		FINANCE	
	7	Finance - Audits	1922-1929
	8	Finance - Audits	1930-1939
	9	Finance - Audits	1940-1949
	10	Finance - Audits	1950-1969
	11	Finance - Audits	1970-1977
	12	Finance - Audits	1978-1988
	13	Finance - Federal Tax Forms	1941-1979
	14	Finance - Financial Statements	1908-1919
39	1	Finance - Financial Statements	1920-1938
	2	Finance - Financial Statements	1939-1991
	3	Finance - General	1922-1976
	4	Finance - General	1977-1980
	5	Finance - General	1981-1986
	6	Finance - General - Marge Esposito	1981-1983
	7	Finance - Letters of Verification	1975-1976
	8	Finance - National Security Bank	1982-1985
	9	Finance - State Tax Paid	1974-1975
	10	Finance - Treasurer's Report / Statement	1894-1985
40	1	Finch, Joe	1981-1982
	2	Fine Arts Center	1966-1967
	3	First Presbyterian Church	1983
	4	Fletcher, Mrs. Gordon	1961
	5	Fonseca, Lew	1963-1965
	6	Food and Nutrition Service - Crisis and Emergency Services Program Grant	1946-1987
	7	Food and Nutrition Service - Lunch Program	1969-1983
	8	Forms - Business Forms	1892-1981
		FUND RAISING	
	9	Fund Raising - "Abe Lincoln in Illinois"	1939-1940
	10	Fund Raising - Administrative	1920-1947
	11	Fund Raising - Administrative	1948-1982
	12	Fund Raising - Brochures	1898-1950
	13	Fund Raising - Contributors	n.d.
	14	Fund Raising - Country Night in the City	1966

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	2	Fund Raising - An Evening in May at Maywood Park	1961
	3	Fund Raising - An Evening in May at Maywood Park	1962
	4	Fund Raising - An Evening in May at Maywood Park	1963-1964
	5	Fund Raising - An Evening in May at Maywood Park -Correspondence	n.d.
	6	Fund Raising - Events	1893-1991
	7	Fund Raising - Fashion Show	1938-1940
	8	Fund Raising - Fred Waring	1954-1955
	9	Fund Raising - Historical Pageant of Illinois	1909
	10	Fund Raising - Ice Capades	1944
42	1	Fund Raising - "King and I"	1965
	2	Fund Raising - May Tea Dance	1952-1954
	3	Fund Raising - "My Fair Lady"	1964
	4	Fund Raising - A Night at the Ivanhoe Theatre	1968
	5	Fund Raising - Sportsman's Park	1969-1970
	6	Fund Raising - Solicitations	1895-1947
	7	Fund Raising - Solicitations	1948-1970
	8	Fund Raising - Solicitations	n.d.
	9	Future Directions	1981-1982
	10	Gangs	1984-1985
	11	Garden Gate Garden Club	1979-1981
	12	General Equipment Leasing Company	1982-1983
	13	Gilchrist, Dr. R.K.	1983
	14	Gillespie, Linda	n.d.
	15	Girl Scout Council of Northwestern Cook County, Inc.	1973
	16	Girl Scouts of Chicago	1959-1968
	17	Girls' Department	1912-1935
	18	Glenview Women's Club	1957-1969
	19	Gloria Dei Lutheran School - Thank You Letters	1970
	20	Goose Island	1934-1949
	21	Greenley, Casimir Z.	1948-1969

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	22	Halloween Party	1967-1985
43	1	Handbooks and Manuals - Policies and Training	1991
	2	Harriet Vittum Fund	1953-1966
	3	Harris Bank	1979-1985
	4	Hate Mail - Ku Klux Klan	n.d.
	5	Health Education Department - Reports	1948-1957
	6	Health Education and Nutrition Department	1930-1935
	7	Health Fair	1952-1953
	8	Health Oriented Program	1982
	9	Health Planning Organization	1972
	10	Hedberg, Mrs. Carl	1969
	11	Helen Rachwalski Memorial Fund	1978-1979
	12	Henriksen, Alfred H.	1966-1969
		HISTORIES AND STUDIES	
	13	Histories / Studies - General NUS	1891-1947
	14	Histories / Studies - General NUS	1949-1990, n.d.
	15	Bogardus, E.S. - <i>History of Northwestern University Settlement</i>	1909
	16	Bogardus, E.S. - <i>A Study in the Psychology of Adolescence</i>	1909
	17	Feeney, E. - <i>A History of Northwestern University Settlement</i>	1942
44	1	Histories / Studies - Fleis, S.M. - <i>The Relationship of NUS to the Community</i>	1950
	2	Greene, G. <u>et. al.</u> - <i>A Study of Fee-Charging Policies in a Selected...</i>	1956
	3	Heutsch, K. <No Title>	1990
	4	National Federation of Settlements and Neighborhood Centers - <i>Study of the Pre-Adolescent Girl</i>	1917
	5	Nesmith, G.T. - <i>The Housing of the Wage-Earners of the 16th Ward...</i>	1900
	6	Palmer, V. - <i>Northwestern University Settlement Study of the Pre-Adolescent Girl</i>	1917
	7	Reynolds, E.A. - <i>Report on the Nursery School Project</i>	1944
	8	Tibbits, C. - <i>The Lower Northwest Side</i>	n.d.
	9	Tibbits, C. - <i>Northwestern University Settlement</i>	n.d.

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	10	Traweek, D. - <i>Northwestern University Settlement: Embodiment of a Concept</i>	1976
	11	Ware, B.F. - <i>Report On the NUS for the Men's Executive Board</i>	1940
	12	<No Author> - <i>An Appraisal of the Significance of Settlement Records...</i>	n.d.
45	1	Histories / Studies - <No Author> - Health Surveys	n.d.
	2	<No Author> - <i>The Neighborhood of the Settlement</i>	n.d.
	3	<No Author> - <i>Political Discoveries Made by Social Settlements</i>	c.1925
	4	<No Author> - <i>Study of the Northwestern University Settlement and Its Environs</i>	1922
	5	<No Author> - The Surrounding Communities	1922-1940
	6	<No Author> - <i>Survey of Block Bounded by Walton, Greenview, Chestnut & Noble</i>	n.d.
	7	Oral Histories	n.d.
	8	Requests for Historical Information	1940-1951
	9	Sociology Term Papers - <Alphabetical by Author>	1930-1932
	10	Histories of Community Organizations	1918-1919
	11	Histories of the Settlement Movement	1897-1990
	12	Histories of the Settlement Movement - McDermott, H. <i>Redesigning the Tasks of the Neighborhood Agency</i>	1962
	13	Hobby Show	1936-1937
	14	Home Culture Club	1908-1911
	15	Home Culture Club - Minutes	1909-1915
	16	"House by the Side of the Road" Poem	n.d.
	17	Howard, Bailey K.	1964-1971
	18	Howard, James	1968-1969
	19	Hull, Robert L.	1979
	20	Hutton, Nelson, and McDonald (Auditors)	1981-1983
46	1	Iaccino Construction	1983
	2	Illinois School Sign-In Sheets	1985
	3	Incident Reports	1927-1983
	4	Incorporation / Dissolution Papers	1924-1979
	5	Influenza Epidemic	1918
	6	Insurance	1947-1979
	7	Internal Revenue Service	1982-1983

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	8	J. Clarke Baker and Company	1982-1983
	9	John Lloyd and Company	1982-1985
	10	Johnson, Margaret - Memorial	1938
	11	Juvenile Delinquency - Youth Bureau Records	1964-1966
	12	Juvenile Delinquency - Youth Bureau Records	1967-1987
	13	Kaczmarek, Walter	1983
	14	Kaczmarek, Walter - Correspondence from Harriet Mazurkiewicz	1935-1936
	15	Kaput, Teddy	1962-1964
	16	Kelsey, Mr. and Mrs. Frederick	1981-1983
	17	Kendall College	1983
	18	Kiwanis	1951-1981
	19	Kiwanis	1981-1982
47	1	Kiwanis	1982-1985
	2	Landmark Status Nomination	1989
	3	Larsen, Earl D.	1983-1985
	4	Lawrence University Students	1974-1975
	5	Leases / Rental Agreements	1947-1980
	6	Lee, Mildred A. (Secretary of the Board)	1983-1984
	7	Letterhead	1982-1983
	8	Lloyd, Kathy	1983-1984
	9	Lonnecke Catering Co.	1981-1984
	10	LTD Commodities, Inc.	1983
	11	Maintenance / Security	1977-1984
	12	Manderschied, Ronald R. - Correspondence	1982-1983
	13	Martin, Melvin, Sr.	1983
		MEMORIAL FUND	
	14	Memorial Fund	1952-1955
	15	Memorial Fund	1956-1958
	16	Memorial Fund	1959-1963
	17	Memorial Fund	1964
	18	Memorial Fund	1965-1968
48	1	Memorial Fund	1969
	2	Memorial Fund	1970-1971
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	5	Memorial Fund	1974

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	7	Memorial Fund	1975
	8	Memorial Fund	1976
	9	Memorial Fund	1977
	10	Memorial Fund	1978
	11	Memorial Fund	1979
49	1	Memorial Fund	1980-1982
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	3	Memorial Fund	1984-1985
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	5	Men's Board - Meetings	1934-1943
	6	Men's Department	1921-1940
	7	Men's Department - Case Cards	1933
	8	Metropolitan Sanitary District	1983-1986
	9	Midwest Anglers Outing	1984-1985
	10	Model Cities Program	1974-1977
	11	Morton Grove Women's Club	1983
	12	Mothers' and Daughters' Banquet	1940-1948
		NATIONAL FEDERATION OF SETTLEMENTS AND NEIGHBORHOOD CENTERS	
	13	National Federation of Settlements and Neighborhood Centers - Incorporation Certificate	1929
	14	National Federation of Settlements and Neighborhood Centers	1946-1948
50	1	National Federation of Settlements and Neighborhood Centers	1949
	2	National Federation of Settlements and Neighborhood Centers	1950-1959
	3	National Federation of Settlements and Neighborhood Centers	1960-1965
	4	National Federation of Settlements and Neighborhood Centers	1966
	5	National Federation of Settlements and Neighborhood Centers	1967
	6	National Federation of Settlements and Neighborhood Centers	1968-1969

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	2	National Federation of Settlements and Neighborhood Centers - National Conference	1939-1966
	3	Neighborhood Guild	1904-1948
	4	Neighborhood Guild Executive Committee Minutes	1912-1945
	5	Neighborhood Service Reports	1920-1966
		NEIGHBORHOOD YOUTH CORPS	
	6	Neighborhood Youth Corps - Correspondence and Payroll	1965-1974
	7	Neighborhood Youth Corps - Employees (A-L)	1965-1974
	8	Neighborhood Youth Corps - Employees (M-Z)	1965-1974
	9	Neighborhood Youth Corps - Employee Progress Reports	1965-1968
52	1	New Year's Eve Party - Guest Book	1927-1944
	2	Norkware, Adansi (Resident Senior Volunteer Program)	1984-1985
	3	North Shore Country Day School - May Day Celebration	1950-1963
	4	Northwestern University Settlement Alumni Association	1948-1977
	5	Northwestern University Settlement Records Disposition	1965-1973
	6	Notary Log	1934-1942
	7	Nursing Students	1965-1972
	8	Oberheide Coal Co.	1955-1965
	9	Old Timers Club	1936
	10	Operation Evanston	1957-1966
	11	Otis Associates	1983
	12	Parents' Night	1982-1985
	13	Paroled Boys File	1930
	14	Peabody School	1971-1977
	15	Pension Plan	1959
	16	People Against Rape	1984
	17	Physical Education and Athletics (D30)	1976-1978
	18	Playground - J. Scott Clark Memorial Playground	1909-1935
		PLAYS AND PAGEANTS	
	19	Plays / Pageants	1931-1943

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	20	Plays / Pageants	n.d.
	21	Plays / Pageants - Adult Education Program of the Work Projects Administration	1940
	22	Plays / Pageants - Christmas Plays	1940-1943
	23	Plays / Pageants - <i>Hiawatha</i>	1945
53	1	Plays / Pageants - <i>Patriotic Pageant</i>	1924
	2	Plays / Pageants - Washington's Birthday Celebration	1937-1942
	3	Polish Classes	1982
	4	Polish Harvest Festival and Bazaar	1941
	5	Press Releases / Publicity	1928-1985
	6	Proposals (Grants)	1985
	7	Prostitution Investigation (Baker's Investigating Agency)	1915-1916
	8	Pure Milk Campaign	1899
	9	Purpose Statements (NUS)	1982
		RACHWALSKI, HELEN (LOTH BLOMGREN) AND RACHWALSKI, MICHAEL	
	10	Rachwalski, Helen (Loth Blomgren) – Biographical Materials	1955-1977
	11	Rachwalski, Helen (Loth Blomgren) - Certificates	1957, 1968
	12	Rachwalski, Helen (Loth Blomgren) - Correspondence	1909-1929
	13	Rachwalski, Helen (Loth Blomgren) - Correspondence	1931-1966
	14	Rachwalski, Helen (Loth Blomgren) - Correspondence	n.d.
	15	Rachwalski, Helen (Loth Blomgren) - Correspondence -Al Blomgren to Helen Loth Blomgren	1920-1923
	16	Rachwalski, Helen (Loth Blomgren) - Correspondence -Carl Winter to Helen Loth	1918-1919
	17	Rachwalski, Helen (Loth Blomgren) - Correspondence - Loth Family Correspondence	1865-1945
54	1	Rachwalski, Helen (Loth Blomgren) - Correspondence -Loth Family Correspondence.	n.d

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	2	Rachwalski, Michael - Biographical Materials	1919-1987
	3	Rachwalski, Michael - Certificates and Awards	1945-1984
	4	Rachwalski, Michael - Civic Organizations	1932-1975
	5	Rachwalski, Michael - Clippings	1970s, n.d.
	6	Rachwalski, Michael - Correspondence	1942-1983
	7	Rachwalski, Michael - Correspondence	1985-1987
	8	Rachwalski, Michael - Correspondence - To and From Helen Rachwalski	1938-1957
	9	Rachwalski, Michael - Discharge Campaign	1941-1943
	10	Rachwalski, Michael - Kiwanis Club of Northwest Town	1950
	11	Rachwalski, Michael - Retirement Party	1981
	12	Rachwalski, Michael - Senior Citizens Hall of Fame	1981
	13	Rachwalski, Michael - Stocks and Bonds	1960-1968
		RACHWALSKI, MICHAEL AND HELEN	
	14	Rachwalski, Michael and Helen - Appointment Books	1952
55	1	Rachwalski, Michael and Helen - Appointment Books	1953
	2	Rachwalski, Michael and Helen - Appointment Books	1954-1955
	3	Rachwalski, Michael and Helen - Appointment Books	1955
	4	Rachwalski, Michael and Helen - Appointment Books	1956-1957
56	1	Rachwalski, Michael and Helen - Appointment Books	1958-1959
	2	Rachwalski, Michael and Helen - Appointment Books	1960-1961
	3	Rachwalski, Michael and Helen - Appointment Books	1962, 1964
	4	Rachwalski, Michael and Helen - Appointment Books	1965-1966
57	1	Rachwalski, Michael and Helen - Appointment Books	1967, 1971

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	2	Rachwalski, Michael and Helen - Correspondence	1943-1959
	3	Rachwalski, Michael and Helen - Correspondence	1961-1974
	4	Rachwalski, Michael and Helen - Correspondence	1975-1977
	5	Rachwalski, Michael and Helen - Financial Information	1957-1963
	6	Ravinia Festival Association	1968
	7	Reach Out Program	1968
	8	Recipes	1948-1949
	9	Recommendations	1950-1968
	10	Reichman, Joseph A.	1957-1966
	11	Relief Department	1930-1935
	12	Renehan, Kirsten Lauridsen	1983
	13	Requests for Aid	1976-1977
	14	Research Department	1925-1927
	15	<i>Residents' Bulletin</i>	1941
	16	Riordan, Miss Marjorie	1961-1968
	17	Robins, Raymond	1913; 1991
	18	Ross, Henry (Camp Director)	1988-1989
	19	Rostenkowski, Daniel	1955-1983
	20	Rozkuszka, Tom	1982-1983
	21	Rudolph, Mrs. Kenneth V.	1963-1969
	22	Rummage Sale	1960-1983
	23	Rummage Sale - Notices	1964-1985
	24	S & H Stamp Company	1960
58	1	Sachett, Mrs. Samuel	1952-1959
	2	Safe Deposit Box	1982
	3	Saints and Sinners Club of Chicago	1960
	4	Salvation Army Donut Day	1968-1969
	5	Scandrett, Mrs. Henry A.	1958-1964
	6	Schmid, Karl M. (Architect)	1954-1969
	7	Schnier, George	1948-1966
	8	School Dropout Program	1964
	9	School of Printing	1946-1953
	10	School Visit Reports	1940
	11	Scrapbook - "Know Your Community"	1956-1957
	12	Sears, Roebuck & Company	1951-1962
	13	Secretary of State	1981-1985

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	15	Senior Citizens /Golden Agers/Good Neighbor Club	1970-1985
	16	Senior Citizens / Golden Agers - Pillsbury Group	1984
	17	Serek's Modern Bakery	1954-1969
	18	Service Club of Chicago	1979
	19	Settlement Coffee House and Bakery	n.d.
	20	Sharp, Amelia	1948-1970
	21	Shearson / American Express, Inc. - Securities	1983-1985
	22	Shrine Circus	1950-1965
	23	Sieling, Edward H. and Ronald	1956-1969
	24	<i>Sights and Sounds</i>	1983
	25	Sigma Nu (Fraternity)	1967-1968
	26	Sigma Tau Delta (Sorority)	1967
	27	Small Theatre Project	1964
	28	Smith, Robert G.	1966-1967
	29	Snyder, Franklin B.	1946-1948
	30	Social Security - Dept. of Health, Education and Welfare	1951-1957
	31	Social Service Department - Cases	1926-1927
	32	Songbooks	1928-1942
	33	Soto, Angie	1983-1985
59	1	Sprowl, Charles R.	1952-1970
	2	Sprowl, Charles R. STAFF	1982-1985
	3	Staff - General	1919-1958
	4	Staff - General	1981-1985
	5	Staff - Employment Applications (A-G)	1920-1944
	6	Staff - Employment Applications (H-N)	1920-1944
	7	Staff - Employment Applications (O-Z)	1920-1944
60	1	Staff - Employment Applications (A-J)	1945-1965
	2	Staff - Employment Applications (K-O)	1945-1965
	3	Staff - Employment Applications (P-Z)	1945-1965
	4	Staff - Employment Applications	1980-1982
	5	Staff - <i>Manual For Residents</i>	1923-1926
	6	Staff Manuals	1912-1982
	7	Staff Meeting Minutes	1917-1954

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61	1	Staff Meeting Minutes	1983-1984
	2	Staff Meeting Minutes	1985
	3	Staff – Memoranda	1977-1981
	4	Staff - Memoranda	1982
	5	Staff - Memoranda	1983-1985
	6	Staff - Memoranda - Payroll	1981-1985
	7	Staff - Payroll	1934
	8	Staff - Placement Bureaus	1952-1966
	9	Staff - Summer Personnel	1968-1976
	10	Staff - Tax Statements	1949-1953
	11	Staff - Time Books	1962; 1964
	12	Staff - Volunteers	1954-1965
62	1	State Mutual Life Insurance Co.	1960-1962
	2	Statistical Reports	1913-1961
	3	Stenographer's Affidavit	1934
	4	Stifter, Vicky	1982-1985
	5	Stoker, Emily	1972
	6	Stoker, Nelson D.	1958-1969
	7	Storch, Howard L.	1961-1967
	8	Strawe, Walter	1953-1959
	9	Strong, Miss Katherine	1958-1970
	10	Strong, Olive - War Letters	1918-1945
	11	Suhr, Robert C.	1969
		SUMMER PROGRAMS	
	12	Summer Nutrition Program	1971-1978
	13	Summer Play School	1944-1960
	14	Summer Program	1968
	15	Summer Program	1973-1980
	16	Summer Program	1982
	17	Summer Program	1983
	18	Summer Program	1984
	19	Summer Program	1985
	20	Summer Recreational and Educational Program	1975-1977
	21	Summer Youth Employment Program	1975-1976
	22	Summer Youth Employment Program	1982-1984
	23	Summer Youth Employment Program – Corresp.	1984

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	25	Tatara, John	1950-1968
63	1	“Teaching Teens to Teach” Program	1966
	2	Teen Club	1984-1985
	3	Teletype Corporation	1965-1966
	4	Thanksgiving Dinner	1982-1985
		THANK YOU / RUMMAGE DONATIONS	
	5	Thank you / Rummage Donations	1963
	6	Thank you / Rummage Donations	1964
	7	Thank you / Rummage Donations	1965
	8	Thank you / Rummage Donations	1966
	9	Thank you / Rummage Donations	1966
	10	Thank you / Rummage Donations	1967
	11	Thank you / Rummage Donations	1968
64	1	Thank you / Rummage Donations	1968
	2	Thank you / Rummage Donations	1969
	3	Thank you / Rummage Donations	1970
	4	Thank you / Rummage Donations	1970
	5	Thank you / Rummage Donations	1971
	6	Thank you / Rummage Donations	1971
	7	Thank you / Rummage Donations	1973
65	1	Thank you / Rummage Donations	1974
	2	Thank you / Rummage Donations	1975
	3	Thank you / Rummage Donations	1976
	4	Thank you / Rummage Donations	1979
	5	Thank you / Rummage Donations	1980
	6	Thank you / Rummage Donations	1981
	7	Theater - Guild Players	1932-1935
	8	Town and Country Restaurant	1977
	9	Transfer of Securities	1981-1982
	10	Trayner, Mr. Owen R., Jr.	1957-1963
	11	Tuberculosis Institute Report	1958
	12	Tutoring Programs	1967-1983
	13	Tyrell, Francis	1951-1964
	14	Unemployment Insurance	1982-1983
	15	United Neighborhood Centers of America, Inc.	1981-1982

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	16	United States Department of Health, Education and Welfare	1968
	17	United States Government Agencies	1948-1960
66	1	United States Post Office	1929-1968
	2	United States Surplus Property	1962
	3	United States Treasury Department	1963-1969
	4	United Way of Metropolitan Chicago	1981-1982
	5	United Way of Metropolitan Chicago	1983-1985
	6	United Way of Metropolitan Chicago – Questionnaires And Surveys	1977-1978
	7	United Way of Metropolitan Chicago - Salary Data	1977-1982
	8	University Club of Chicago	1951-1952
	9	Urbanski, Frank	1949-1967
		VITTUM, HARRIET E.	
	10	Vittum, Harriet E. - Biographical Data	1898-1993
	11	Vittum, Harriet E. - Biography by Doris Overboe	1992-1994
	12	Vittum, Harriet E. - Certificates	1903-1950
	13	Vittum, Harriet E. - Chicago Federation of Settlements	1921-1935
	14	Vittum, Harriet E. - Clippings - General	1921-1977
	15	Vittum, Harriet E. - Clippings - Retirement	1947
	16	Vittum, Harriet E. - Clippings - Suffrage	1911-1914
	17	Vittum, Harriet E. - Correspondence	1908-1949
	18	Vittum, Harriet E. - Correspondence - Resignation Letter	1943
	19	Vittum, Harriet E. - Election Bid Materials	1914
	20	Vittum, Harriet E. - Honorary Degrees	1924; 1936
	21	Vittum, Harriet E. - Insurance Policies	1897-1903
	22	Vittum, Harriet E. - Interviews	n.d.
	23	Vittum, Harriet E. - Last Will	1898
	24	Vittum, Harriet E. - Lincoln Academy Hall of Fame	1992-1994
	25	Vittum, Harriet E. - Memberships	1918-1921
67	1	Vittum, Harriet E. - Obituaries and Memorials	1953-1954
	2	Vittum, Harriet E. - Patient Records	1901
	3	Vittum, Harriet E. - Radio Addresses	1936-1946
	4	Vittum, Harriet E. - Republican National Committee	1916

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	6	Vittum, Harriet E. - Retirement - Club and Class Tribute	1947
	7	Vittum, Harriet E. - Roll Call of American Women	1940-1941
	8	Vittum, Harriet E. - Speeches / Writings	1905-1951
	9	Vittum, Harriet E. - Speeches / Writings - Annual Dinner Meeting	1948
	10	Vittum, Harriet E. - Speeches / Writings - "Democracy's Thanksgiving Day Challenge"	1920
	11	Vittum, Harriet E. - Speeches / Writings - "Important Selling Points to be Observed"	n.d.
	12	Vittum, Harriet E. - Speeches / Writings - "New Strengths for America"	n.d.
	13	Vittum, Harriet E. - Speeches / Writings - "Politics From the Social Point of View"	1924
	14	Vittum, Harriet E. - Speeches / Writings - "Sales Suggestions on the Chicago Teachers College"	n.d.
	15	Vittum, Harriet E. - Speeches / Writings - "Social Service Sounds Call for an Interesting Career..."	n.d.
	16	Vittum, Harriet E. - Speeches / Writings - "Some Aspects Of Juvenile Delinquency"	n.d.
	17	Vittum, Harriet E. - Speeches / Writings - "Speech on Behalf of Leonard Wood for President"	1920
	18	Vittum, Harriet E. - Speeches / Writings - "A Suggested Plan for Redevelopment of Northwest Town..."	1948
	19	Vittum, Harriet E. - Speeches / Writings - "A Time And Money Budget for a Department of Civics..."	n.d.
	20	Vittum, Harriet E. - Speeches / Writings - "Those Fifty Years : A Brief Story of NUS..."	1940
	21	Vittum, Harriet E. - Speeches / Writings - "Why Club And Class Work for Women"	n.d.
	22	Vittum, Harriet E. - Speeches / Writings - <No Title>	1923
	23	Vittum, Karl and Alberta	1954-1959
68	1	Von Ammon, Carl	1967-1986
	2	Walgreens	1982
	3	Ward, H. Arnold	1959-1968

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	6	Weiss, Arthur	1958-1966
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	WELFARE COUNCIL OF METROPOLITAN CHICAGO		
	8	Welfare Council of Metropolitan Chicago	1947-1949
	9	Welfare Council of Metropolitan Chicago	1950
	10	Welfare Council of Metropolitan Chicago	1951-1962
	11	Welfare Council of Metropolitan Chicago	1965-1966
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	13	Welfare Council of Metropolitan Chicago	1968
69	1	Welfare Council of Metropolitan Chicago	1969-1971
	2	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1950
	3	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1951
	4	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1951
	5	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1951
	6	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1952
70	1	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1952
	2	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1953
	3	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1953
	4	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1954
71	1	Welfare Council of Metropolitan Chicago – Daily Attendance Reports for NUS Activities	1954
	2	Welfare Council of Metropolitan Chicago – Group Attendance Cards	1952-1966
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	5	Welfare Public Relations Council of Greater Chicago	1952-1955
	6	Welles, Donald P.	1954-1966
	7	Welles, Edward P. - Bequest to NUS	1946
	8	Wells, Carol G.	1951-1968
	9	Wells High School	1948-1969
	10	West Side Commercial League	1944-1977
	11	White Doves (Girls Club)	1930
	12	Wilder, Harold	1959-1967
	13	Williams, Mrs. Bertha	1961-1962
72	1	Wilson, Mrs. Francis T.	1958-1965
	2	Windy City Window Cleaning Company	1953-1956
	3	Winnicki, John	1960-1968
	4	Winter, Anthony (Arthur) R.	1982
	5	Winter Program	1982-1986
	6	Wiseman, Mrs. William P.	1957-1966
	7	Wolf, George Dorr	1950-1969
	8	Woman's City Club - Police Woman Investigation (Baker's Investigating Agency)	1915
	9	Woman's Club of Evanston	1958-1962
	10	Woman's Columbian Club	1893-1921
	11	Woman's / Women's Department	1920-1942
	12	Workman's Compensation	1957-1964
	13	WPA Programs: EEP	1936
	14	World War II Service Records	n.d.
	15	World War II Service Records	n.d.
73	1	World War II Service Records	n.d.
	2	"Wreath of Hope" (Comprehensive Community Services)	1979-1982
	3	Wright Candy Company	1958-1960
	4	Wright, Valerie	1985-1986
	5	<i>Yearly Bulletin</i>	1908-1910
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	7	Youth Crime Prevention	1985
	8	Zabel, George A.	1950-1969

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75	1	Correspondence, A-L	1979
	2	Correspondence, M-Z	1979
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	4	Correspondence, L-Z	1980
	5	Correspondence, A-R	1981
	6	Correspondence, S-Z	1981
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	9	Correspondence, S-Z	1982
	10	Correspondence, A-L	1983
76	1	Correspondence, M-Z	1983
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	3	Correspondence, E-L	1984
	4	Correspondence, M-R	1984
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	4	Administrative Meetings	1994-1995, 1998- 1999
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	6	Annual Report	1990
79	1	Annual Report	1991
	2	Annual Report	1993-1994
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	5	Arts in Education Program	1992
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80	1	Audit	1999
	2	Auxiliary Board Rosters	1999
	3	General B	1990, 1992-1993
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	7	Bell, Boyd and Lloyd Law Firm	1990, 1998-1999
	8	Carolyn Bergan	1990
	9	Colby Bessera	1998
	10	Patti Beyer	1998-1999
	11	Big Brothers/ Big Sisters	1990
	12	Block Grant	1990
		Board of Directors	
	13	Board and Central Committee Meetings	1992
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	15	Board Day at Camp House in the Wood	1990, 1992-96, 1999
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82	1	Board Meetings	1998
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	6	Board Questionnaire	1997
	7	Board Responsibilities	1996, 1999
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	9	Brummel Brothers Insurance	1990, 1993-1994
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83	1	Budgets	1999
	2	Business and Professional Women's Board	1990-1993
	3	General C	1990-1992
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	7	Calendars	1995-1996
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84	1	Camp House in the Wood	1990, 1992
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	4	Centennial	1993
	5	Centennial Book Sale	1992
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	7	Centennial Celebration Capital Campaign	1990
	8	Centennial Celebration Capital Campaign	1995
	9	Centennial Committee	1990
	10	Centennial Gifts	1994
	11	Centennial Gift Follow-Up Letters	1992
	12	Centennial Street Fair	1991
	13	Central Committee	1993-1995
	14	Certificate of Incorporation	1994
86	1	Chicago Blackhawks	1995
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	3	Chicago Teachers Center	1992
	4	Chicago Tribune Charities	1992
	5	Child Care Quality Enhancement Grant	1999
	6	Christmas	1990, 1992
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	2	Christmas Appeal Thank Yous	1993
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	4	Christmas Thank You Letters	1990, 1992
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	6	Christmas Thank You Letters	1996
	7	Construction Biographies	1998
	8	Cortez Property	1998
	9	General D	1990, 1992-1995
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	8	Directors and Officers	1999
	9	Diversity Camp	1996, 1998
	10	Ann Patricia Duffy	1999
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	7	Evanston Board	1989-1990, 1992-93
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	8	Events Committee	1998
	9	Explosion (gas) Recovery Thank You Letters	1992
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93	1	Head Start	1995
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	10	IDHS- Contract	1998-1999
	11	Illinois Arts Council	1995
	12	Illinois Technical College	1990
	13	Incident File	1990, 1993-96, 1998
	14	In-Services	1993-1996, 1998-99
	15	Insurance Company	1999
94	1	Internal Revenue Services	1990-1992, 1994-96
	2	Internet Project	1996
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	8	Latham & Watkins	1994
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	11	Estella Lugo	1990
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	13	General M	1990, 1993
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	2	General M	1996, 1998-1999
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	4	Ron Manderschied	1991, 1993, 1998-99
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	6	Matador Boxing club	1990-1995
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	8	Members and Forum Partners Directory	1993
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	2	Menus	1988, 1991
	3	Merrill Lynch	1994-1995
	4	Mike Milkie	1998
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	8	NDB Bank of Evanston	1993
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	2	Neighborhood Financial Empowerment Project	1996

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	7	1012 Noble Street Building Noble Street Charter School	1990-1991
	8	Noble Street Charter School	1998
	9	Noble Street Charter School	1999
99	1	Noble Street Charter School	1999
	2	Noble Street Charter School Accountability Agreement	1998
	3	Noble Street Charter School Articles of Incorporation	1998
	4	Noble Street Charter School Board	1998
	5	Noble Street Charter School Board Development Program	1999
	6	Noble Street Charter School Board Meetings	1999
	7	Noble Street Charter School Meetings	1999
	8	Noble Street Charter School Bond Issue	1999
	9	Noble Street Charter School Chart of Requirements	1999
	10	Noble Street Charter School Construction Project	1999
	11	Noble Street Charter School Creative Writing Talent	1999
	12	Noble Street Charter School Fundraising Cttee	1998
	13	Noble Street Charter School Minutes	1998
	14	Noble Street Charter School Parent Volunteer Committee	1999
	15	Noble Street Charter School Seal	1999
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	4	Gustavo Paredes	1994-1995
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	8	Peabody school	1990, 1994-1995
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	4	Presidential Rental	1991
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	7	Project Canal	1990
	8	Proposals	1990-1991, 1993-99
	9	Public Relations Committee	1994-1996, 1999
	10	General Q	1993-1994, 1996
	11	General R	1989-1991, 1993
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	6	Scholarship and Guidance Association	1989-1991
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	11	Shearson, Lehman & Hutton	1991, 1993
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	7	WTAP	1999
	8	General X	1990
	9	General Y	1990, 1994-1995
	10	Y.O.U.	1995-1996
	11	Y.O.U. - Evanston Hall Rental	1994
	12	General Z	1990-91, 1993-94, 1999